

Officers Meeting 4.5.19 Meeting Minutes

In Attendance: Sue Collins, George Maglaras, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed of the NHAC Officers; Danielle Duchesne, Kate Horgan, Jim Monahan of The Dupont Group

- I. Call to Order
 - a. Tombarello calls the meeting to order finding a quorum fit to conduct business.
- II. Nonpublic
 - a. Weed **MOTIONS** to go to nonpublic. Maglaras **SECONDS** the **MOTION**. The **MOTION** passes unanimously.
 - b. Stacey makes a **MOTION** to seal the minutes. Maglaras **SECONDS** the **MOTION**. Roll call vote to accept the motion. Weed votes NAY, all else **ACCEPT** the **MOTION**. The **MOTION PASSES**.
- III. Approval of past meeting minutes
 - a. Tombarello presents the meeting minutes from the March 8, 2019 meeting of the Officers.
 - b. Collins makes a **MOTION** to approve the minutes. Piper **SECONDS** the **MOTION**. With one abstention from Stacey, all else accept the **MOTION**.
 - c. There is a **MOTION** to approve for nonpublic. With one abstention from Stacey abstain all else accept the **MOTION** and the **MOTION PASSES**.
- IV. NACo 2019 Annual Conference: Las Vegas
 - a. Tombarello and Weed will be attending the conference. Dupont Group can register them and schedule their flights. On return flight Weed would like to end his flight in Nebraska rather than New Hampshire. Weed will be responsible for securing his flight from Nebraska to New Hampshire.
- V. 2019 Directory Publishing and Posting
 - a. Horgan presents directory publishing option: Spectrum Marketing is generating a quote based on the 2017 – 2018 directory.
 - b. Consensus that a printed directory is not necessary and can post the directory to the new website.
- VI. NHAC Executive Director
 - a. It was decided that Tombarello be the signatory on items for the Association as needed and in lieu of an Executive Director.
- VII. Steering Committee Update
 - a. Update by Ross Cunningham, as Steering Committee Chair, will be offered during the Executive Committee meeting later today.
- VIII. Budget/Finance Report

- a. \$30,867 in expenses and \$2,355 in revenue for 2019 so far, noting that only 1% of the total 2019 budget has been received.
- IX. Website
- a. Duchesne presents timeline of April 10 soft launch of website published to custom URL and April 17 public launch with the following planned correspondence:
 - i. Email to NHAC directory
 - ii. Email to sponsor targets
 - iii. Press release
 - iv. Dupont Group Twitter announcement
 - v. Suggestion to add email out to legislators
- X. Other Business
- a. Ron White's email address to be shut off, Peggy Danis' email will remain online as accounts are connected to it. Will take Danis email offline once redirected to info@nhcounties.org.
 - b. Suggestion to make appointment with Collins and Tombarello around next meeting of the officers regarding access to Citizens Bank account.
 - c. Maglaras poses idea, to discuss at a later date, the possibility of adding advertisements to the NHAC website as a source of revenue.
- XI. Next Meeting:
- a. May 10, 2019 – delayed one week delay due to Dupont Group move.
 - b. To be held in Hillsborough (per Pappas' request).
- XII. Adjournment
- a. Tombarello makes a **MOTION** to adjourn the meeting. Weed seconds the **MOTION**. **MOTION PASSES** unanimously.

Minutes prepared by Danielle Duchesne

Minutes approved on May 10, 2019