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Cathy Stacey
Rockingham County Register of Deeds

Vice President
Toni Pappas
Hillsborough County Commissioner

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Alison Kivikoski
Rockingham County Senior Director of Human Resources

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Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Executive Committee Meeting Minutes
October 2, 2026 at 10:00 AM
Primex

I. Call to order

a. Register Stacey calls the meeting to order at 10:00 AM finding a quorum fit to conduct business.
b. Ms. Horgan calls the roll: Administrator Shelley Richardson, Administrator Carina Park, Administrator Richard Leboeuf (virtual), Administrator Chris Coates, Administrator Kathryn Kindopp, Director Sheryl Trombly (virtual), Administrator Louise Belanger (virtual), Administrator Mark Brady, Commissioner Katie Hedberg (proxy via Administrator Labore), Administrator Craig Labore, Commissioner Toni Pappas, Attorney Carolyn Kirby, Administrator Chad Monier (proxy via Attorney Kirby), Administrator David Ross, Superintendent Joseph Costanzo (proxy via Commissioner Pappas), Administrator Ross Cunningham, Administrator Heather Moquin, Director Wendy Heath, Commissioner Stuart Trachy, Director Alison Kivikoski, Director Chuck Nickerson, Register Cathy Stacey, Administrator Ray Bower (proxy via Commissioner Pappas), Commissioner George Maglaras (proxy via Commissioner Pappas), Commissioner Leslie Feliciano (proxy via Commissioner Pappas), Superintendent Chris Brackett (proxy via Commissioner Pappas), Commissioner Sean Leavitt (proxy via Commissioner Pappas), Director Mary Bourque, County Manager Derek Ferland (proxy via Director Bourque), Administrator Matt Lagos, and Superintendent Shawn Coughlan (proxy via Director Bourque) of the NHAC Executive Committee. Ms. Danielle Duchesne, Ms. Bridget FizGerald, Ms. Kate Horgan, and Mr. Jim Monahan of the Dupont Group/Rumford Management. Merrimack County Commissioner Steve Shurtleff and Mr. Davis Bernstein of Cheshire County from the public.

II. Pledge of Allegiance

a. Register Stacey leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (September 11, 2026)

a. Register Stacey presents the minutes from the September 11, 2026, meeting of the Committee. Administrator Cunningham makes a **MOTION** to approve the

minutes. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. 2026 Annual Conference Gold Sponsor Presentation – Motorola Solutions

a. Nathan Baker, Regional Sales Manager of Government Video Solutions at Motorola presents virtually on Motorola's products and services. PowerPoint and contact information will be shared with the Executive Committee.

V. Financial Update – Chuck Nickerson

a. Director Nickerson presented the Treasurer's Report and stated that the Association is in sound financial condition. Director Nickerson reported that conference sponsorship revenues are currently $7,300 under budget, while ticket sales stand at $17,300 over budget. All county dues have been collected. Director Nickerson notes that the September Treasurer's Report does not include costs associated with the 129th Academy and that those costs will be reflected in the October report. Director Nickerson further reported that Academy revenues currently exceed Academy expenses. Thirty Chromebooks were purchased for the Academy, which is expected to reduce overall costs for supplies such as paper and toner. All expenses are trending as anticipated; however, the food budget for the 2026 NHAC Conference may be exceeded with the expended ticket sales. Director Nickerson also identified five outstanding checks requiring follow-up. Ms. Duchesne noted she will follow-up with DoubleTree to see if they deposited. Administrator Coates makes a **MOTION** to accept the financial report. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VI. Executive Committee appointments

a. Ms. Horgan explains that Carroll County has one vacancy.

VII. Annual Conference

a. Ms. Duchesne explains that 359 people are registered for the Conference. Everyone on the waitlist received a notice yesterday to claim their ticket and the public pool of tickets will reopen after this meeting. Non-exhibit-table options are still available for sponsorships. The hotel room block will close on October 8. After that time, rooms can be booked on the public booking website at the publicly available rates. Ms. Duchesne urges folks to review the schedule posted to the website as it is full of programming and activities. Grafton County is seeking some staffing assistance at the Conference. Please reach out to Ms. Duchesne if you or your colleagues would like to volunteer to assist.

VIII. 2027 Legislative Conference Venue Contract

a. Ms. Duchesne presents the vendor contract for the 2027 NHAC Legislative Conference. Ms. Duchesne explains that this is a barebones contract, and it is likely that items will be added as the event is planned. The Officers recommended the contract for approval. Administrator Coates makes a **MOTION** to approve the contract. Commissioner Trachy **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES.**

IX. Officers Elections

a. Register Stacey explains that nominations should be presented to Commissioner Pappas by the November Executive Committee meeting for elections at the Executive Committee December meeting.

X. County-State Finance Committee update – Administrator David Ross

a. Administrator Ross explains that the Committee will be meeting next Tuesday, October 7th. There is a robust agenda and discussions around budgets and long-term care funding will be discussed.

XI. State Government updates

a. Ms. Horgan explains that the State Agencies released preliminary efficiency budgets and it's a 2% cap increase for LTSS. There is also discussion around the lack of funding for county drug courts in the efficiency budgets. Ms. Horgan will draft a letter of support to the Governor, encouraging her to fund drug courts in her budget. Ms. Horgan mentioned that the House has announced all interim study bills will be taken up on October 23. They will take the entire month of November to move back from Granite Place to the Legislative Office Building.
b. Ms. Horgan also explains that the Legislative Committee has reviewed the initial bill titles from the first bill filing period. There are approximately 300 bill titles so far. Ms. Horgan asks the Executive Committee to review the list of bill titles and please alert her if there is another bill not already identified by the Legislative Committee that they would like to take a look at, to please let Ms. Horgan know. Bill language will begin to become available in December.
c. All NHAC members are invited to attend the Dupont group's Post-Election webinar, to be held on Nov. 6 at 11am. Registration details will be sent out to the Executive Committee.
d. Mr. Monahan provides additional comments on CFIs and nursing home rates. The NHAC will want to advocate for adequate funding for both settings. Revenues have been coming in above projections particularly in business profits tax and additional gambling revenue. There is still concern regarding NH's hiring freeze. Agencies are being asked to do more, especially DHHS, with the same amount of staff, which may increase service delays.
e. Commissioner Tracey requested an update on GoNorth. Ms. Horgan explains that GoNorth will be presenting at the NHAC Annual Conference. There is concern that the first round of funding applications came in much higher than anticipated and there is concern about what will be funded and when. Delays could lead to increased funding costs as projects are postponed.

XII. Affiliate updates

a. Corrections Certification Board – Superintendent Shawn Coughlan: No report.
b. Superintendents Affiliate – Superintendent Joseph Costanzo: No report.
c. Commissioners Council – Commissioner George Maglaras: The Commissioners Council and the subsequent Nominating Committee will meet during the Annual Conference.
d. County Attorneys – Martha Ann Hornick: No report.

e. Deeds – Register Cathy Berube: Register Stacey and Register Berube attended a meeting with other stakeholders around property fraud. It is anticipated that there will be legislation filed in the second bill filing period and the Deeds Affiliate plans to participate in that process.
f. Sheriffs – Sheriff William Wright: No report.
g. Human Resources – Director Alison Kivikoski: Next meeting will be at the NHAC Annual Conference.
h. Administrators: Administrators will meet following today's Executive Committee Meeting.
Nursing Home Administrators – Administrator Craig Labore: Administrator Labor and Administrator Ross attended first meeting of SB 663 Committee, discussing the funding system for LTSS. The next meeting will be on 10/16. The Nursing Home Administrators will be meeting right after today's Executive Committee Meeting.

XIII. Other business

a. No other business

XIV. Next meeting

a. The next meetings of the Executive Committee will be at Primex on:
   i. Friday, November 10, 2026 (Omni Mt. Washington)
   ii. Friday, December 4, 2026
   iii. Friday, January 8, 2027
   iv. Friday, February 5, 2027
   v. Friday, March 5, 2027
   vi. Friday, April 2, 2027
   vii. Friday, May 7, 2027
   viii. Friday, June 11, 2027
   ix. Friday, September 3, 2027
   x. Friday, October 1, 2027
   xi. Friday, November 5, 2027
   xii. Friday, December 3, 2027

XV. Adjournment

a. Attorney Kirby makes a **MOTION** to adjourn the meeting. Administrator Cunningham **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Bridget FitzGerald on October 2, 2026.

Minutes approved on November 10, 2026.