President
Cathy Stacey
Rockingham County Register of Deeds

Vice President
Toni Pappas
Hillsborough County Commissioner

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Alison Kivikoski
Rockingham County Senior Director of Human Resources

11 S Main St., Ste. 202
Concord, NH 03301

info@nhcounties.org
www.nhcounties.org

Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Officers Meeting Minutes
October 2, 2026 at 9:30 AM
Primex
46 Donovan St., Concord, NH

I. Call to order
   a. Register Stacey calls the meeting to order at 9:30 AM finding a quorum.
   b. Roll call: Register Cathy Stacey, Administrator Chris Coates, Commissioner Toni Papps, Administrator Ross Cunningham, Director Chuck Nickerson, and Director Alison Kivikoski of the NH Association of Counties Officers of the NH Association of Counties Officers. Ms. Danielle Duchesne, Ms. Bridget FitzGerald, Ms. Kate Horgan and Mr. Jim Monahan of the Dupont Group/Rumford Management.

II. Approval of past meeting minutes (September 11, 2026)
   a. Register Stacey presents the minutes from September 11, 2026, meeting of the Officers. Administrator Coates makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Financial update – Chuck Nickerson
   a. Director Nickerson presented the Treasurer's Report and stated that the Association is in sound financial condition. Director Nickerson reported that conference sponsorship revenues are currently $7,300 under budget, while ticket sales stand at $17,300 over budget. All county dues have been collected. Director Nickerson notes that the September Treasurer's Report does not include costs associated with the 129th Academy and that those costs will be reflected in the October report. Director Nickerson further reported that Academy revenues currently exceed Academy expenses. Thirty Chromebooks were purchased for the Academy, which is expected to reduce overall costs for supplies such as paper and toner. All expenses are trending as anticipated; however, the food budget for the 2026 NHAC Conference may be exceeded with the expended ticket sales. Director Nickerson also identified five outstanding checks requiring follow-up. Ms. Duchesne noted she will follow up with DoubleTree to see if they deposited. Administrator Coates makes a **MOTION** to accept the financial report. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES.**

IV. 2027 NHAC Legislative Conference Venue Contract

a. Ms. Duchesne presents the venue contract for the 2027 NHAC Legislative Conference at the Grappone Conference Center. Ms. Duchesne explains that this is a barebones contract, and it is likely that items will be added as the event is planned. Commissioner Pappas makes a **MOTION** to recommend approval of the contract. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

V. Other business

a. Mr. Monahan noted The January 11, 2027 NH Long-Term Care Summit will feature original research from Steve Norton on the future of long-term care financing, inclusive of costs, funding and demographics. Mr. Monahan will provide a proposal to the Association and/or Nursing Home Affiliate to support the event and this research.

VI. Next meeting

a. The next meetings of the Executive Committee will be at Primex on:
    i. Friday, November 10, 2026 (Omni Mt. Washington)
    ii. Friday, December 4, 2026
    iii. Friday, January 8, 2027
    iv. Friday, February 5, 2027
    v. Friday, March 5, 2027
    vi. Friday, April 2, 2027
    vii. Friday, May 7, 2027
    viii. Friday, June 11, 2027
    ix. Friday, September 3, 2027
    x. Friday, October 1, 2027
    xi. Friday, November 5, 2027
    xii. Friday, December 3, 2027

VII. Adjournment

a. Administrator Cunningam makes a **MOTION** to adjourn the meeting. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Bridget FitzGerald on October 2, 2026.

Minutes approved on November 9, 2026.