

**President**  
Cathy Stacey  
Rockingham County Register of Deeds

**Vice President**  
Toni Pappas  
Hillsborough County Commissioner

**Treasurer**  
Chuck Nickerson  
Rockingham County Finance Director



**Immediate Past President**  
Wendy Piper  
Grafton County Commissioner

**At-Large**  
Chris Coates  
Cheshire County Administrator

**At-Large**  
Ross Cunningham  
Merrimack County Administrator

Officers Meeting Minutes  
October 3, 2025 at 9:30 AM  
Primex

**I. Call to order**

- a. Register Stacey calls the meeting to order at 9:30 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Chris Coates (via Register Stacey proxy), Administrator Ross Cunningham, Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Wendy Piper (via Commissioner Pappas proxy), Register Cathy Stacey of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management. Director Kivikoski of the 50<sup>th</sup> Anniversary Planning Committee.

**II. Approval of past meeting minutes (September 5, 2025)**

- a. Register Stacey presents the minutes from the September 5, 2025, meeting of the Officers. Commissioner Pappas makes a **MOTION** to approve the minutes. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**III. Financial update – Chuck Nickerson**

- a. Director Nickerson presents the financial report. Director Nickerson explains that the finances look good and that the Association is over on revenue for the entire year. Expenses are running as expected. Commissioner Pappas makes a **MOTION** to accept the financial report. Administrator Coates **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**IV. 2025 Annual Conference report – Director Snide/Director Kivikoski**

- a. Director Kivikoski provides an update on the Conference, highlighting that nearly all programming is confirmed and posted to the website and that sponsorships are largely sold out.
- b. Register Stacey presents the 2027 Annual Conference contract. Administrator Cunningham makes a **MOTION** to recommend the contract for approval to the Executive Committee. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**V. Bylaws Officer vacancy**

- a. Superintendent Garrett Jewell has replaced Superintendent Travis Cushman in Merrimack County. The bylaws do not include instruction on a special election or temporary appointment for Officers. The Officers agree to bring the question to the Executive Committee.

**VI. Other business**

- a. No other business.

**VII. Next meeting**

- a. The next meetings of the Officers will be at Primex on:
  - i. November 10, 2025 (at the Omni Mt. Washington)
  - ii. December 5, 2025
  - iii. Friday, January 9, 2026
  - iv. Friday, February 6, 2026
  - v. Friday, March 6, 2026
  - vi. Friday, April 3, 2026
  - vii. Friday, May 1, 2026
  - viii. Friday, June 12, 2026
  - ix. Friday, September 11, 2026
  - x. Friday, October 2, 2026
  - xi. Friday, December 4, 2026

**VIII. Adjournment**

- a. Commissioner Pappas makes a **MOTION** to adjourn the meeting. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on October 3, 2025.*

*Minutes approved on October 27, 2025.*