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Concord, NH 03301

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**Bylaws Chair**  
Alison Kivikoski  
Rockingham County Senior Director of  
Human Resources

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**Awards Committee Meeting Minutes**  
March 6, 2026 at ~11:30 AM  
Zoom Meeting

- I. **Call to order**
  - a. Ms. Duchesne calls the meeting to order at 10:38 AM finding a quorum fit to conduct business.
  - b. Ms. Horgan calls the roll: Commissioner Claudia Stewart, Assistant County Administrator Holly Elsholz, Commissioner Toni Pappas, Director Alison Kivikoski, Administrator Ray Bower (via Commissioner Pappas proxy) of the Committee. Danielle Duchesne and Kate Horgan of the Dupont Group/Rumford Management.
- II. **Election of Committee Chair**
  - a. Director Kivikoski makes a **MOTION** to elect Commissioner Pappas as Chair. Ms. Elsholz **SECONDS** the **MOTION**. Ms. Duchesne invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- III. **Consideration of 2026 awards program**
  - a. Ms. Duchesne reviews the proposed 2026 awards categories, process, and timeline based on the 2025 awards program. The Committee agrees on the timeline, process, and award categories.
  - b. Following feedback from last year, the Committee agrees to have the respective Awards Committee member serve as the emcee of their county's awards presentations at the Awards Banquet. A portion of the nomination form will ask for one sentence that will be used as part of the presentation. The public service awards will remain at the end of the Banquet, with each award having a different presenter.
- IV. **Other business**
  - a. No other business.
- V. **Next meeting**
  - a. The next meeting of the Committee will be on July 9 from 1:00 – 2:30 PM.
- VI. **Adjournment**
  - a. Ms. Elsholz makes a **MOTION** to adjourn the meeting. Commissioner Stewart **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on March 6, 2026.*

*Minutes approved on June 12, 2026.*