

### 12.3.21 Executive Committee Meeting Minutes

#### I. Call to order

- a. Piper calls the meeting to order finding a quorum fit to conduct business.
- b. Horgan calls the roll: Suzanne Collins, Ross Cunningham, Andrew Dorsett, Robert Englund, Derek Ferland (via Purdy proxy), Jennifer Fish (via Collins proxy), Jason Henry, Chris Heroux, Omer Ahern, Jr. (via Pappas proxy), Kathryn Kindopp (via Englund proxy), Alison Kivikoski, Matt Lagos, Sara Lewko (via Cunningham proxy), Julie Libby (via Dorsett proxy), George Maglaras (via Pappas proxy), Terry McCarthy, Laura Mills (via Collins proxy), Chad Monier (via Pappas proxy), Chuck Nickerson, Toni Pappas, Wendy Piper, Matthew Plache (via McCarthy proxy), Ted Purdy, Deanna Rollo (via Pappas proxy), David Ross (via Pappas proxy), Bob Rowe, Cathy Stacey (virtual), Tom Tombarello, Stuart Trachy, Sheryl Trombly (via Englund proxy), Tom Velardi (via Pappas proxy), Robert Watson (via Pappas proxy), Chuck Weed (via Englund proxy) of the Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

#### II. Pledge of Allegiance

- a. Tombarello leads the Executive Committee in the Pledge of Allegiance.

#### III. Approval of past meeting minutes (11.2.2021)

- a. Piper presents the minutes from the November 2, 2021, meeting of the Committee. Henry makes a **MOTION** to approve the minutes. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.
- b. Piper presents the minutes from the November 19, 2021, meeting of the Committee. Henry makes a **MOTION** to approve the minutes. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

#### IV. Presentation from CashVest by three+one

- a. Kyle Cline and Joe Rulison present CashVest by three+one as a potential revenue sharing opportunity for the NH Association of Counties.

#### V. Financial update – Sue Collins

- a. Collins provides a financial update. Collins presents the financials as of November 30, 2021. Collins notes that revenues on corrections, conference registrations, and sponsorships are down, but expenses are also down, leaving the budget relatively balanced. Collins notes a small number of outstanding Conference registrations and sponsorships. Collins also explains that the expenses are generally within budget.

#### VI. Associate Member

- a. Horgan explains that the UNH Cooperative Extension has applied to join the NHAC as an Associate Member. On November 2, the Commissioners Council set Associate Member rates at \$2,500 annually.
- b. Stuart makes a **MOTION** to approve UNH Cooperative Extension as an Associate Member. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.

**VII. Budget - Sue Collins**

- a. Piper explains the Officers meeting discussion regarding the 2022 Conference – rethinking the fully in-person, full scale event. Piper explains that the Officers recommend an alternative to the traditional Conference: hold a series of training webinars to achieve CEUs accessible via a fee throughout the year with a one-night reception at a central location.
- b. Collins presents the budget as approved by the Finance Committee on 10.8, and the dues approved by the Commissioners Council on 11.2. Discussion on if the Executive Committee can vote on the budget if White Birch and Conference items may change. Collins explains that the Executive Committee could vote, though line items may change.
- c. The Executive Committee agrees to create a committee during the January 2022 Executive Committee meeting to explore Annual Conference alternatives.
- d. Collins explains the 2022 budget with new addition of \$2,500 from UNH, only needing to pull \$1,000 from fund balance. Collins runs through comparisons from 2021 budget to 2022 budget.
- e. Henry makes a **MOTION** to approve the budget as presented with the \$2,500 UNH Affiliate member amendment. Dorsett **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.

**VIII. Contract Approvals - Jim Monahan**

- a. Monahan offers to field questions regarding the Rumford and Dupont Group contracts. Monahan explains that both scopes of work have the new addition of managing federal funds for the counties. Collins explains that the Dupont Group and Rumford Management contracts were recommended by the Officers. Dupont Group staff leave the room as the Executive Committee discusses how to move forward with the Dupont Group and Rumford Management contracts.
- b. Piper states that the Rumford Management and Dupont Group contracts are at the same rate for 2022 as 2021. Collins reiterated that the Officers reviewed the contracts and recommend them for approval by the Executive Committee. Trachy makes a **MOTION** to authorize Piper to sign the Rumford Management and Dupont Group contracts. Lagos **SECONDS** the **MOTION**. seconded the motion. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.

**IX. Executive Committee appointments**

- a. No appointments and no vacancies.

**X. Strategic Planning Committee update – Derek Ferland**

- a. Horgan explains that the Strategic Planning Committee’s meeting scheduled for today is cancelled.

**XI. County-State Finance Committee update – David Ross**

- a. Ross explains that the County-State Finance Committee has not met since the last Executive Committee meeting. Ross explains that the Committee is scheduling another meeting between now and mid-January to discuss strike teams for long-term care facilities.

**XII. State Government updates**

- a. Monahan explains awaiting content from proposed bills.
- b. Monahan explains discrepancy between HB1 and HB 2 on FMAP. The discrepancy has been identified as a mistake and will be remedied. It is unknown at this time what the remedy will be.
- c. Monahan explains developments out of the recent Executive Order on hospital capacities and forecasting future COVID-19 actions regarding the National Guard, healthcare professional’s licensure, etc.
- d. Monahan explains that the house will be meet today on retained bills.
- e. Monahan explains current case with the State regarding ADA accommodations for virtual streaming of hearings and that he is waiting to learn where the House will meet come January.
- f. Horgan explains that there will be a Legislative Committee meeting on Friday, Dec 17th at 1:00 PM. Legislative matters will likely require an emergency Executive Committee in early January to hold votes on positions on legislation.
- g. Horgan previews a number of topline bills. Highest priority is the electronic meeting bill that Sen Daniels submitted on behalf of NHAC and NHMA.

**XIII. Affiliate updates**

- a. Corrections: Berry provides update from the Affiliate that the 115th Academy has graduated, the next affiliate meeting is 12.17, and that no Academy is scheduled. Berry explains that staffing issues persist in the county jails. Henry explains that the chairs, Wi-Fi extender, and computer have been purchased to modernize the Corrections Academy training room, but still looking to purchase speakers and microphones. Henry explains that Lt. Warden, serving as the recent Academies’ proctor, is meeting with the training group and hopes to get a resume to the Corrections Affiliate shortly.
- b. Commissioners Council: No update.
- c. County Attorneys: No update.
- d. Deeds: No update.
- e. Sheriffs: No update.

- f. Human Resources: Kivikoski explains a recent meeting of the Affiliate where members discussed wellness and COVID-19 policies. Kivikoski explains that the next meeting of the Affiliate is scheduled for 12.2, though it may be rescheduled.
- g. Nursing homes: The Affiliate will meet next Thursday with NH DHHS Commissioner Lori Shibinette on the strike team program. The Affiliate continues to meet weekly. COVID-19 and staffing continue to be major issues in nursing homes.
- h. Administrators: No update.

**XIV. Other business**

- a. Duchesne explains that the next NACo Leadership Academy enrollment ends on 12.10.21, focusing on newly elected officials.
- b. Horgan explains that the Proposed Partnership for Broadband Investment Planning Capacity Building contract with the National Collaborative for Digital Equity is under preliminary review by the county administrators.

**XV. Next meeting**

- a. The next meeting will be on Friday, Jan. 21 at Primex.

**XVI. Adjournment**

- a. Henry makes a **MOTION** to adjourn the meeting. Berry **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on December 3, 2021.*

*Minutes approved on January 10, 2021.*