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Rockingham County Finance Director

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Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

9.6.2024 Executive Committee Meeting Minutes

I. Call to order

- a. Commissioner Piper calls the meeting to order at 10:05 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Director Sheryl Trombly, (via Administrator Coates proxy), Treasurer Chuck Weed (via Administrator Coates proxy), Administrator Heather Moquin (via Administrator Cunningham proxy), Director Sara Lewko (via Administrator Cunningham proxy), Administrator Ray Bower (via Commissioner Maglaras proxy), Register Cathy Stacey (via Superintendent Henry proxy), Administrator Richard Leboeuf, Director Linda Matchett, Commissioner Terry McCarthy, Superintendent Brian King, Administrator Chris Coates, Commissioner Robert Englund, Administrator Kathryn Kindopp, Superintendent Ben Champagne, Treasurer Suzanne Collins, Administrator Mark Brady, Commissioner Wendy Piper, Commissioner Toni Pappas, Attorney Carolyn Kirby, Administrator David Ross, Commissioner Bob Rowe, Commissioner Stuart Trachy, Superintendent Travis Cushman, Superintendent Jason Henry, Director Alison Kivikoski, Director Chuck Nickerson, Commissioner Brian Chirichiello, Commissioner George Maglaras, Commissioner Deanna Rollo, Carrie Conway, Director Mary Bourque, Director Hilary Snide of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Commissioner Piper leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (June 21, 2024)

- a. Commissioner Piper presents the minutes from the June 21 meeting of the Committee. Treasurer Collins makes a **MOTION** to approve the minutes. Superintendent Henry **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Financial Update – Chuck Nickerson

- a. Treasurer Nickerson provides a financial update and explains that everything is trending well, including the revenues for the Conference. The accounting line will be over budget due to QuickBooks fees. Director Nickerson explains that, at a

future meeting, he plans to ask the Executive Committee if the Association may set up CD accounts. Commissioner Pappas makes a **MOTION** to accept the financial report. Treasurer Collins **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

V. Executive Committee appointments

- a. On August 5, The Carroll County Board of Commissioners appointed Carroll County House of Corrections Superintendent Brian King to the Executive Committee. This appointment replaces Superintendent Sean Eldridge.

VI. Awards Committee

- a. Superintendent Henry makes a **MOTION** to nominate Superintendent Brian King to the Awards Committee. Superintendent Champagne **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VII. Medicaid update – Henry Lipman

- a. Henry Lipman presents on community reentry in New Hampshire and highlights the collaboration between NH DHHS, NH State prisons, county jails, and the Sununu Youth Services Center. PowerPoint slides will be sent to the Executive Committee after the meeting.

VIII. National Association of Counties (NACo) Annual Conference Report

- a. Administrator Coates explains that the NACo Annual Conference is worthwhile because of the variety of training sessions and access to national agency staff. Commissioner Pappas congratulates Cheshire County for the two Achievement Awards they received at the Conference. Commissioner Piper reports that the Annual Conference is informative as the workshops provide best practices and creative solutions that apply to different aspects of county government such as hiring/recruitment, how to relay to constituents how federal dollars impact county communities, and how to spend/allocate the last American Rescue Plan Act (ARPA) dollars.

IX. Annual Conference

- a. Superintendent Champagne explains that 26 sponsors are enrolled, totaling \$52,200 in revenue. There are also 153 registrations that total \$46,600. The last day of early bird registration is Friday, September 20th. The last day to make a room reservation within the room block is Wednesday, October 9. Free self-parking is available. The Omni is contracting a new valet service, so pricing is not yet available for valet parking.

X. 50th Anniversary Planning Committee

- a. Superintendent Henry makes a **MOTION** to add Administrator Shackett to the 50th Anniversary Planning Committee. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- b. Director Snide reports that the 50th Anniversary Planning Committee will plan the 2025 Annual Conference with a focus on celebrating the 50th anniversary of the founding of the Association.

XI. Officers Elections

- a. Commissioner Piper explains that nominations should be presented to Register Stacey at the November Executive Committee meeting for elections at the Executive Committee December meeting.

XII. NH Retirement System update – Superintendent Jason Henry

- a. Superintendent Henry reports the investments look good. The Retirement System Department budget will go up significantly next year due to technology needs. This will not impact the contributions from the public entities.

XIII. County-State Finance Committee update – Administrator David Ross

- a. Administrator Ross explains that the next meeting will be in October to discuss the upcoming State budget and the impacts to the county cap. The 2% annual increase will take place as the FY 2023 level sunsets. Commissioner Maglaras suggests more conversation about freezing the cap before taking a vote on a position. Commissioner Maglaras makes a **MOTION** to recommend a freeze to the cap for the next two years for negotiating purposes. Commissioner Rowe **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XIV. State Government updates

- a. Ms. Horgan explains that she will provide the Legislative Committee with the list of LSRs for an initial review on September 20. Veto Day will be October 10th. The second bill filing period will conclude November 22nd. Legislative orientation is tentatively scheduled for November 20th.
- b. Administrator Monier and Director Nickerson lead a discussion around IGT agreements. Members decide not to move forward with the additional Rockingham language and instead move forward with the Hillsborough language.

XV. Affiliate updates

- a. Corrections: Superintendent Henry explains that the Corrections Board is reviewing their bylaws. The 123rd Academy will graduate on September 13 and the 124th Academy will begin on September 23.
- b. Commissioners Council: Commissioner Maglaras explains that the Commissioners Council will meet during the Annual Conference to set dues and assessments.
- c. County Attorneys: No report.
- d. Deeds: No report.
- e. Sheriffs: No report.
- f. Human Resources: Director Kivikoski explains that the Affiliate will begin to meet again in two weeks after the summer break.
- g. Administrators: Ms. Horgan reports that the Affiliate will begin to meet again in late September or early October.
- h. Nursing Homes: Administrator Ross explains that the Affiliate continues to meet and will next discuss CMS rule changes and workforce challenges.

XVI. Post Election Brief

- a. Ms. Horgan announces the upcoming Post Election Brief to be held on November 8 at The Hotel Concord.

XVII. Other business

- a. Mr. Monahan discusses the need to renew the Rumford contract at the end of the year for Association Management. Commissioner Piper asks that the Officers begin the process to review the current contract, consider a new one, and provide a performance review.
- b. Ms. Horgan noted that the US Treasury would like to do a webinar re: State and Local Fiscal Recovery Funds with the obligation deadline approaching. Treasury has suggested the afternoon of September 25th (morning) or September 27th (afternoon).
- c. Zachary Fisher, Sergeant at Sullivan County graduated from the April NACo Leadership Academy.
- d. Ms. Horgan explains that the State House has offered November 20th for New Member Orientation. The Holiday Inn contract for the luncheon event was sent out just yesterday so emergency meetings of the Officers and Executive Committee will be held to consider the contract.
- e. Ms. Duchesne announces that the UNH Cooperative Extension lunch buffet is open and the MOU signing ceremony will begin at noon.

XVIII. Next meeting

- a. The next meetings of the Executive Committee will be on:
 - i. Friday, Oct. 18, 2024 (Primex)
 - ii. Tuesday, Nov. 12, 2024 (Mt. Washington Hotel)
 - iii. Friday, Dec. 20, 2024 (Primex)

XIX. Adjournment

- a. Superintendent Henry makes a **MOTION** to adjourn the meeting. Commissioner Maglaras **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on September 6, 2024.

Minutes approved on September 13, 2024.