

President
Cathy Stacey
Rockingham County Register of Deeds

Vice President
Toni Pappas
Hillsborough County Commissioner

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Travis Cushman
Merrimack County Superintendent



11 S Main St., Ste. 202
Concord, NH 03301

info@nhcounties.org
www.nhcounties.org

Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Officers Meeting Minutes
January 23, 2025, at 9:30 AM
Primex

I. Call to order

- a. Register Stacey calls the meeting to order at 9:30 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Chris Coates (virtual), Administrator Ross Cunningham, Superintendent Travis Cushman, Director Chuck Nickerson, Commissioner Toni Pappas, Register Cathy Stacey of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management.

II. Approval of past meeting minutes (December 20, 2024)

- a. Register Stacey presents the minutes from the December 20, 2024, meeting of the Officers. Director Nickerson makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Financial update – Chuck Nickerson

- a. Director Nickerson presents the financial report. Director Nickerson explains that the financial document presents the full year of 2024. The statuses of four outstanding checks are being investigated. Director Nickerson explains that the expenses are \$11,000 net under budget for 2024. Commissioner Piper makes a **MOTION** to accept the financial report. Commissioner Pappas **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. 2024 Annual Conference

- a. Discussion of sponsor placement and schedule conflicts are discussed. Ms. Duchesne explains that the sponsors were placed in the hallway due to the hotel accidentally selling the ballroom they were going to be in. For 2025, restricted sponsor hours, a sponsor social hour, and placement within a ballroom are already a part of the planning. Regarding schedule conflicts, Ms. Duchesne explains that there are no more breakout rooms in the Mt. Washington Hotel so fewer events will need to occur. The Officers also brought up that the food quality was generally poor.

V. Other business

- a. Director Nickerson recommends that the Association credit card include Register Stacey's name and another card to have Director Nickerson's name. No action is needed for this to occur as it is an administrative update.

VI. Next meeting

- a. The next meetings of the Officers will be at Primex on:
 - i. February 7, 2025
 - ii. March 7, 2025
 - iii. April 4, 2025
 - iv. May 2, 2025
 - v. June 6, 2025
 - vi. September 5, 2025
 - vii. October 3, 2025
 - viii. November 10, 2025 (at the Omni Mt. Washington)
 - ix. December 5, 2025

VII. Adjournment

- a. Administrator Cunningham makes a **MOTION** to adjourn the meeting. Superintendent Cushman **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on January 23, 2025.

Minutes approved on May 2, 2025.