

1.21.2021 Officers Meeting Minutes

PRIMEX

I. Call to Order

- a. Piper calls the meeting to order at 9:16 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll of those present: Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello of the Officers. Danielle Duchesne and Kate Horgan of the Dupont Group.

II. Approval of past meeting minutes (12.3.2021)

- a. Piper presents the minutes from the December 3, 2021, meeting of the Officers. Tombarello makes a **MOTION** to approve the minutes. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

III. Financial Update

- a. Collins presents the financial report of 2021 and explains the \$10,000 in reserved fund balance is? for an audit this year. Collins recommends that Horgan contact the Chair of the Finance Committee to begin the audit process. Stacey makes a **MOTION** to approve the financial update. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. NACo Legislative Conference

- a. Piper explains that both she and Tombarello would like to take advantage of the new virtual option to participate in the upcoming NACo Legislative Conference due to COVID-19 complications. The Officers agree that Piper and Tombarello can choose what is best for them. Horgan will switch registration to virtual, Duchesne to reach out to NACo to alert them that NHAC will have representatives attend via virtual access.

V. cashvest by three+one contract

- a. Horgan presents the contract as provided by three+one, following the presentation during the December 3, 2021 meeting of the Executive Committee. Coates explains Cheshire County's experience and that the County will not renew with cashvest.
- b. Stacey makes a **MOTION** to not recommend entering into the contract. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

VI. Broadband Proposal

- a. Horgan introduces the contract as reviewed by the county administrators. The only change to the contract as presented is from Carolyn Kirby:
 - i. Change "To join the network, NHAC's members must allocate a portion of their CSLFRF grant funds to NCDE. The portion to be allocated will be based on population, as stated below:..." to "Any NHAC members who join the network must allocate a portion of their CSLFRF grant funds to NCDE. The portion to be allocated will be based on population, as stated below:..."

- b. Pappas makes a **MOTION** to recommend the contract for approval to the Executive Committee. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

VII. Merrimack County Conference Proposal – Ross Cunningham

- a. Cunningham explains a July 1, 2022, cancellation deadline for a 100% refund with the hotel.
- b. Cunningham states that a \$229/night guest room rate has been secured.
- c. Cunningham would like to look towards a post-COVID event for a fully in-person Conference.
- d. Cunningham explains that a cruise and a shooting range event are in the works for social events at the Conference.
- e. Cunningham would like to implement surveys to gather more feedback before, during, and after the Conference.
- f. Coates expresses interest in the Merrimack County proposal.
- g. Tombarello expresses disinterest in a hybrid or virtual annual event.
- h. Stacey makes a **MOTION** to set Merrimack County as the host for 2022 for an in-person Annual Conference October 2 – 5, 2022. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VIII. Other business

- a. No other business.

IX. Next meeting

- a. The next meeting will be Friday, February 18, 2022, at Primex.

X. Adjournment

- a. Tombarello makes a **MOTION** to adjourn the meeting. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on January 21, 2022.

Minutes approved on February 18, 2022.