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Cathy Stacey
Rockingham County Register of Deeds

Vice President
Toni Pappas
Hillsborough County Commissioner

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Travis Cushman
Merrimack County Superintendent



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Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Officers Meeting Minutes
June 6, 2025 at 9:30 AM
Primex

I. Call to order

- a. Commissioner Pappas calls the meeting to order at 9:37 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Register Cathy Stacey (virtual), Commissioner Toni Pappas, Director Chuck Nickerson, Administrator Ross Cunningham, Commissioner Piper (via Register Stacey proxy) of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management. Director Alison Kivikoski and Director Hillary Snide of the 50th Anniversary Planning Committee.

II. Approval of past meeting minutes (May 2, 2025)

- a. Commissioner Pappas presents the minutes from the May 2, 2025, meeting of the Officers. Administrator Cunningham makes a **MOTION** to approve the minutes. Register Stacey **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Financial Update – Chuck Nickerson

- a. Director Nickerson presents the financial report. Director Nickerson explains that expenses and revenues are coming in as expected, though due to a rent increase for the Academy, the budget will be over in that line. No expenses appear to be out of alignment. Administrator Cunningham makes a **MOTION** to accept the financial report. Register Stacey **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Corrections Academy Room Lease

- a. Ms. Horgan presents the lease contract and notes that the only substantive changes are to the price and pay schedule, an increase of \$400 and instead of bi-annual payment, annual payment. Director Nickerson makes a **MOTION** to recommend approval of the contract to the Executive Committee. Register Stacey **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

V. 2025 Annual Conference report – Director Snide/Director Kivikoski

- a. Director Kivikoski reports that the Committee continues to focus on fundraising.
- b. As a number of energy sponsors have proposed breakout sessions, the 50th Anniversary Planning Committee presents an option for an energy efficiency panel moderated by Mr.

Monahan and would invite Usource, the past PUC Commissioner (Charlie Niebling), EEI training on energy efficiency and green energy transition, Ex2 on “Middle Mile to Major Impact: Grafton County’s Path to Digital Connectivity,” and Eversource. The Officers agreed that this would be an appropriate breakout session.

- c. The Officers agree to the following language regarding children at the Conference: “Anyone attending the Conference must be registered. Though children are allowed on-site, children are not allowed at Association events.”

VI. Other business

- a. No other business.

VII. Next meeting

- a. The next meetings of the Officers will be at Primex on:
 - i. September 5, 2025
 - ii. October 3, 2025
 - iii. November 10, 2025 (at the Omni Mt. Washington)
 - iv. December 5, 2025
 - v. Friday, January 9, 2026
 - vi. Friday, February 6, 2026
 - vii. Friday, March 6, 2026
 - viii. Friday, April 3, 2026
 - ix. Friday, May 1, 2026
 - x. Friday, June 5, 2026
 - xi. Friday, September 11, 2026
 - xii. Friday, October 2, 2026
 - xiii. Friday, December 4, 2026

VIII. Adjournment

- a. Director Nickerson makes a **MOTION** to adjourn the meeting. Register Stacey **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on June 6, 2025.

Minutes approved on September 5, 2025.