

10.2.2020 Executive Committee Meeting Minutes

I. Call to Order

- a. Weed brings the meeting to order at 10:02 AM finding a quorum fit to conduct business.
- b. Roll call: Pat Bachelder, Ben Champagne, Howie Chandler, Steve Church, Chris Coates, Ross Cunningham (via Lewko proxy), Robert Englund, Jennifer Fish, Chris Heroux, Kathryn Kindopp, Carrie Klebe, Matt Lagos, Sara Lewko, Julie Libby, Laura Mills, Chad Monier, Shelley Richardson, Bob Rowe, Debra Shackett, Stuart Trachy, Sheryl Trombly, Kara Wyman of the NHAC Executive Committee; Paul Bergeron, Sue Collins, Toni Pappas, Wendy Piper, Tom Velardi, Chuck Weed of the NHAC Officers; Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Bergeron leads the Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (9.11.2020)

- a. Collins makes a **MOTION** to accept the minutes of the September 11, 2020 meeting of the Executive Committee. Rowe **SECONDS** the **MOTION**. Weed invokes unanimous consent. The **MOTION PASSES**.
- b. (Champagne, Wyman, Richardson have joined the meeting)

IV. Nominations & Appointments

- a. Weed explains that Superintendent Patrick Bachelder appointed to Executive Committee for Carroll County. This does not need any further approval.
- b. Howie Chandler nominated to the Strategic Planning Committee for Carroll County. This will need a vote to approve the nomination by the Executive Committee. Collins makes a **MOTION** to approve of the nomination of Howie Chandler as the Carroll county representative on the Strategic Planning Committee. Weed **SECONDS** the **MOTION**. Weed invokes unanimous consent. With no objections, the **MOTION PASSES**.

V. Financial update – Sue Collins

- a. Collins presents the September financials. All county dues will be in this year. All bills to date have been paid. The NACo deferred comp revenues will be lower this year.
- b. No questions fielded from the Committee.

VI. NACo Live Healthy Program – MOU Update

- a. Horgan explains the NACo Live Healthy MOU. During this Officer's meeting, the Officers recommend to the Executive Committee to sign on to the program.
- b. Coates makes a **MOTION** to sign the NACo Live Healthy MOU. Rowe **SECONDS** the **MOTION**. Roll call vote: Bachelder, aye; Champagne, aye; Chandler, aye; Church, aye; Coates, aye; Cunningham (via Lewko proxy), aye; Englund, aye; Fish, aye; Heroux, aye; Kindopp, aye; Klebe, aye; Lagos, aye; Lewko, aye; Libby, aye; Mills, aye; Monier, aye; Richardson, aye; Rowe, aye; Shackett, aye; Trachy, aye; Trombly, aye; Wyman, aye; Bergeron, aye; Collins, aye; Pappas, aye; Piper, aye; Velardi, aye; Weed, aye. The **MOTION PASSES**.

VII. County Conference update

- a. Duchesne provides an update on the Annual Conference and a walk-through of the Conference webpage. The enrollment of sponsors is lower than 2019, but the pledge amount appears higher overall. Registration is lower as well, but the schedule is nearly full so there are ample training opportunities.

VIII. NACO Steering Committee Members

- a. Horgan explains that the application for Christopher Heroux, Carroll County for Agriculture & Rural Affairs (first choice) or Community, Economic & Workforce Development (second choice) has been submitted.
- b. Weed makes a **MOTION** to accept the self-nomination of Chris Heroux motion Agriculture & Rural Affairs (first choice) or Community, Economic & Workforce Development (second choice). to ag and rural affairs steering committee. The **MOTION** is **SECONDED**. Weed invokes unanimous consent. The **MOTION PASSES**.

IX. Merrimack County Lease Renewal

- a. Weed explains the Officer's discussion of the lease and the recommendation to the Executive Committee that Dupont will negotiate the lease contract.

X. Elections

- a. Horgan explains that Association leadership elections are coming up. Per the [Association bylaws](#): "Section VI.4. Election: Officers shall be elected at the last meeting of even-numbered years, per the nominations process as defined in Section VI.4. Officers shall be elected by a majority vote of the Executive Committee. Every Officer must be from a member county in good standing for the term of their respective office in the Corporation."
- b. Any member of the Executive Committee in good standing may submit a nomination for any of the following Officer positions for an election during the last meeting of the year (early December):
 - i. President
 - ii. Vice President
 - iii. Treasurer
 - iv. At-Large Officers (2)
 - v. Bylaws Chair
- c. The Officers will be elected by the Executive Committee from the Executive Committee. Appointed or elected officials of member counties in good standing are eligible to serve as and become an Officer, while 2 Officer positions must be filled by elected county officials.
- d. Elections will be held remotely/ electronically.

XI. Awards Committee

- a. The last Awards Committee was elected to a term through the last day of the 2019 Annual Conference.
- b. Per the bylaws Section VIII.8. "Other Committees: The President may also request any special committee for any purpose consistent with the Corporation's bylaws by calling on the Executive Committee for nominations for Committee membership. When a Committee is established, the following shall be developed: purpose, number of members, qualifications, and term of membership."

- c. The creation of the Committee and approval of members will take place during the next meeting.

XII. COVID-19 updates

- a. Horgan and Monahan provide an update on COVID-19 matters.
- b. Horgan explains the application for GOFERR funding for loss revenues of the Conference was denied. Another application for funding is still pending.
- c. Monahan describes virtual meeting process of the legislative process for 2021.

XIII. State Government updates

- a. Monahan describes September newsletter budget forecast.
- b. Monahan describes DHHS update: the County-State Finance Committee will be reconvened and likely meet in November to discuss a new inter-governmental agreement, FMAP, cap payments for Medicaid.
- c. Horgan provides relief package developments from the federal government. Negotiations ongoing and it is unknown if anything will happen before the elections due to campaigning. It is unknown if the White House package includes loss revenues relief.

XIV. Affiliate updates

- a. Corrections
 - i. Henry explains that the Corrections Affiliate super Dave Berry is new president of the Superintendents Affiliate. Henry is likely to step up as Corrections Board president. Academy Coordinator has resigned, and the Association needs to put out job listing for position – advertise as soon as possible.
 - ii. Executive Committee discussion on the matter of a new coordinator. Weed suggests that Corrections put together a memo on the value of the coordinator. To be on the agenda for the next Committee meeting.
- b. Commissioners Council
 - i. Pappas provides an update on the Dues and Special Assessments Committee regarding the recent meeting of the group in September. Pappas reports that the Committee will propose a new formula to the Commissioners Council for a vote.
- c. County Attorneys
 - i. Velardi explains there has been discussion with the AG's office and the Affiliate. Some county buildings are deemed unfit to conduct grand jury proceedings per the State. Other items discussed: exculpatory evidence schedule, DOJ may step in and take a few items off of the County Attorney's plates. Not likely to have public grand jury proceedings
- d. Deeds
 - i. No update
- e. Sheriffs
 - i. No update
- f. Human Resources
 - i. Lewko reports that the Affiliate met in September. The Affiliate discussed confirmation of additional conference sessions. Next meeting is Oct. 16 at 10:00 AM. Lewko explains staffing issues with DOC and nursing homes.
- g. Nursing Homes

- i. Chandler explains that the Affiliate meets weekly to discuss intergovernmental transfer and COVID-19 issues. Biggest recent change – the counties must contract and run own surveillance of testing by Oct. 26.
- h. Administrators
 - i. Monier explains that the county admins have been meeting weekly due to COVID-19 to discuss intergovernmental transfer agreement.

XV. Other business

- a. Horgan explains to stay tuned for County Cup details.

XVI. Next meeting

- a. The next meeting will be on Nov. 6, 2020.

XVII. Adjournment

- a. Collins makes a **MOTION** to adjourn the meeting. Lewko **SECONDS** the **MOTION**. Roll call vote: Bachelder, aye; Champagne, aye; Chandler, aye; Church, aye; Coates, aye; Cunningham (via Lewko proxy), aye; Englund, aye; Fish, aye; Heroux, aye; Kindopp, aye; Klebe, aye; Lagos, aye; Lewko, aye; Libby, aye; Mills, aye; Monier, aye; Richardson, aye; Rowe, aye; Shackett, aye; Trachy, aye; Trombly, aye; Wyman, aye; Bergeron, aye; Collins, aye; Pappas, aye; Piper, aye; Velardi, aye; Weed, aye. The **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on October 2, 2020.

Minutes approved on November 6, 2020.