

## 9.2.22 Executive Committee Meeting Minutes

### I. Call to order

- a. Piper calls the meeting to order at 10:04 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll: Omer Ahern, Jr. (via Piper proxy), Lynn Beede (via Champagne proxy), Mary Bourque, Mark Brave (via Tory Jenison proxy), Ben Champagne, Chris Coates (via Englund proxy), Suzanne Collins (via Pappas proxy) (virtual), Ross Cunningham, Travis Cushman, Sean Eldridge, Robert Englund, Derek Ferland, Jennifer Fish (via Champagne proxy), George Hebert (via Ferland proxy), Jason Henry, Kathryn Kindopp (via Englund proxy), Carolyn Kirby, Alison Kivikoski (via Henry proxy), Sara Lewko, Julie Libby (via Piper proxy), George Maglaras (via Tory Jenison proxy), Chad Monier, Heather Moquin, Ben Nelson (via Ferland proxy), Chuck Nickerson, Toni Pappas, Wendy Piper, Deanna Rollo (via Tory Jenison proxy), David Ross (via Pappas proxy) (virtual), Hilary Snide, Cathy Stacey, Tom Tombarello (via Henry proxy), Stuart Trachy, Sheryl Trombly (via Englund proxy) (virtual), Tom Velardi (via Tory Jenison proxy), Robert Watson (via Tory Jenison proxy), Chuck Weed (via Englund proxy) of the Executive Committee; Tory Jenison as representative; Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

### II. Pledge of Allegiance

- a. Henry leads the Executive Committee in the Pledge of Allegiance.

### III. Announcement on Former Hillsborough Register of Deeds – Commissioner Pappas

- a. Pappas explains that former Register of Deeds, Judith MacDonald, passed away on July 6, 2022, in the Hillsborough County Nursing Home. Pappas explains that she served Hillsborough County for many years ably and with great style. Her exemplary leadership will be remembered by many. A moment of silence is offered.

### IV. Approval of past meeting minutes (June 10, 2022)

- a. Piper presents the minutes from the June 10 meeting of the Committee. Henry makes a **MOTION** to approve the minutes. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

### V. GOFERR County Nursing Home Program – Chase Hagaman

- a. Deputy Director of GOFERR Hagaman speaks to the \$50,000,000 county infrastructure fund for forgivable loans. Hagaman explains that there will be a competitive first round of applications followed by a second pro rata round with any remaining funds. The program will cover up to 40% of a project's cost. Englund asks about projects completed in the past year. Hagaman encourages that such projects do apply for funding. Ross asks if there are any restrictions to which Hagaman explains that if other federal funds do not require a match, no

problem, but if a match is required there should be some discussion. This program does require spending by 2024.

**VI. Financial update – Sue Collins**

- a. Collins presents the financial report and explains that the revenues look good with just a portion of dues still outstanding from Hillsborough County and Conference sponsorships are coming in. On expenses, about \$46,000 owed on the Rumford contract due to an invoicing issue. Henry makes a **MOTION** to accept the financial report. Cunningham **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**VII. Executive Committee appointments**

- a. Horgan explains that Carroll and Grafton still have one empty seat each.
- b. Sullivan has appointed Mary Bourque and Hilary Snide to fill two vacant Executive Committee seats.
- c. Merrimack appointed Travis Cushman to replace Joe Costanzo's Executive Committee seat.

**VIII. Conference Contracts & Update**

- a. Cunningham presents the Dr. Miller Annual Conference plenary contract and the Dr. Luran Star contract plenary contract as approved by the Officers. Cunningham makes a **MOTION** to approve both of the contracts. Henry **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.
- b. Cunningham asks the Committee to bring in more participation to the Conference. Cunningham also explains that Merrimack would like to feature all 2022 awards presentations at the Conference. Lewko also explains the draw of awards presentations at the Conference. Lewko explains that the budget shows that participation is lacking and that an increase in participation would increase revenues.
- c. The Committee agrees to Merrimack's awards plan of a hybrid model where counties wishing to hold their own local events may present their awards at the local event, but generally, the Committee encourages all Counties to hold their awards presentations at the Conference. Nickerson suggests that Rockingham may not feature their awards at the Conference as Rockingham has a local event already planned, though he will discuss this with the Rockingham Commissioners.
- d. Duchesne presents the Henry Shein sponsorship application as approved by the Officers. Cunningham makes a **MOTION** to approve the contract. Henry **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.

**IX. NHAC Corrections Certification Board appointments**

- a. On June 25, Sullivan County nominated DoC Superintendent Mark Deem to the Corrections Certification Board.
- b. On August 18, Merrimack County nominated DoC Superintendent Travis Cushman to the Corrections Certification Board.
- c. According to Chapter 200, Section 200-B:1 (c) of the Code of Administrative Rules and Certification Standards for the County Corrections Officers, until the Executive Committee confirms the appointment, Superintendent Cunningham will not have voting rights.
- d. Cunningham makes a **MOTION** to approve the nominations of Mark Deem and Travis Cushman to the Certification Board. Jason **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**X. Political Appointment to serve on the committee established by SB 357**

- a. Horgan explains that the Association has received notice “of your appointment to serve on the committee established by SB 357, CH 331:1, Commission to Study the Incidence of Post-Traumatic Stress Disorder in First Responders. In accordance with the legislation, your appointment is as follows: (8) A representative of the New Hampshire Association of Counties, appointed by the association.
- b. Following bylaws article IX, Commissioner Piper nominates Jason Henry to serve as the representative on the Commission to Study the Incidence of Post-Traumatic Stress Disorder in First Responders.
- c. Lewko makes a **MOTION** to approve of Commissioner Piper’s nomination of Jason Henry to serve as the representative on the Commission to Study the Incidence of Post-Traumatic Stress Disorder in First Responders. Champagne **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**XI. NACo Conference Update – Wendy Piper**

- a. Piper explains that she traveled to the National Association of Counties’ Annual Conference in Denver with Commissioner Toni Pappas, Commissioner Tom Tombarello, Ross Cunningham, and Brian Chirichiello. Piper explains that a plenary speaker spoke about grants for the creative economy. Another policy resolution was put forward in the Economic Development and Workforce Committee regarding affordable housing. Piper explains that she enjoyed the plenary speaker Heather McGee and her presentation on equity and racial equality. Piper explains that she connected with a vendor that organizes resources to help counties with the charges they incur to the Medicaid Inmate Exclusion Policy. Piper also attended a special breakout group in the Economic Development and Workforce Committee that focused on strategies to promote settlement in your community.

**XII. Contract: New Legislator Orientation Lunch**

- a. Horgan explains the hotel contract and indicates that the Officers recommend the contract for approval by the Executive Committee this morning. Cunningham makes a **MOTION** to approve the contract. Henry **SECONDS** the **MOTION**. Trachy asks who is invited and Horgan explains that all legislators are invited to the event. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**XIII. Informal Finance Group**

- a. Coos County has proposed an informal group of finance-related professionals within the counties to meet as a means of information exchange. Should anyone be interested, please message Danielle Duchesne.

**XIV. Opioid Update**

- a. Horgan explains the Boffetti letter with a release attachment and that the State has reached a settlement with J&J. Any administrator missing the release can contact her.

**XV. Strategic Planning Committee update – Derek Ferland**

- a. Ferland explains he would like to resign as Chair but still plans to be the Sullivan rep. on the Committee. Ferland presents a document, “Proposed Bills to Amend County Government RSAs.” Ferland notes the most important item regarding the meeting notice requirements. Monahan asks if the changes should be made in a single bill or multiple bills, and Ferland says he has not planned that and can be left to the Legislative Committee along with Dupont Group.

**XVI. County-State Finance Committee update – David Ross**

- a. Monahan explains that he was at the last meeting of the Committee in June and that the next meeting of the Committee is in October. Monahan explains that there is a moratorium on the number of beds in county nursing homes, though there is a push for more nursing home beds brought in by private companies. Work is underway to reevaluate the demographics for bed needs.

**XVII. State Government updates**

- a. Horgan explains the filing deadlines as September 6-16<sup>th</sup> and then after the Nov election. The Senate will open its filing period in December. Nursing home administrators, Horgan and DHHS are working on LNA training reimbursement but waiting to hear back from CMS if such a program could work. Horgan explains she is working with Nickerson on increasing the competitive bidding minimum. Horgan is also working on the notifications with Chuck Nickerson regarding the date to notify the delegation on the budget.

**XVIII. Affiliate updates**

- a. Corrections: Henry explains that the Council of State Governments’ State Justice Center has been doing work with inmates dealing with mental health issues –

the Affiliate is pulling data as the first step to a project with the aim to keep those with mental health issues out of corrections. Henry also explains that the next Academy will begin on September 26.

- b. Commissioners Council: Horgan explains that Commissioner Maglaras would like to remind the Commissioners that they will meet in November to set dues and special assessments.
- c. County Attorneys: No update
- d. Deeds: No update.
- e. Sheriffs: No update.
- f. Human Resources: No update.
- g. Nursing Homes: Moquin explains that the Affiliate has been discussing the available GOFFER funds.
- h. Administrators: Horgan explains that the group, along with Nursing Home Affiliate representatives, recently met with Congressional Delegation staffers.

**XIX. Other business**

- a. Henry provides an update on the Opioid Abatement Commission and that multiple rounds of grant applications will open for counties looking to get MAT expenditures reimbursed. Henry explains that the applications will be reviewed by DHHS for completeness but only the Commission will vote on the approval of the applications.
- b. Ferland outlines the NH Municipal Association's conference and suggests the Association consider a partnership on this event in the future.

**XX. Next meeting**

- a. The next meeting will be on October 4<sup>th</sup> at the Annual Conference.

**XXI. Adjournment**

- a. Henry makes a **MOTION** to adjourn the meeting. Eldridge **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on September 2, 2022.*

*Minutes approved on October 4, 2022.*