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Awards Committee Meeting Agenda

Tuesday, July 8, 2025 at 2:00 PM

Microsoft Teams

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Meeting ID: 256 730 576 899

Passcode: 5Ni7AS6z

- I. Call to order
 - a. Commissioner Pappas calls the meeting to order finding a quorum fit to conduct business.
 - b. Roll call of those in attendance: Commissioner Claudia Stewart, Superintendent Ben Champagne, Administrator Julie Libby, Commissioner Toni Pappas, Director Wendy Heath, Director Alison Kivikoski, Administrator Ray Bower, Director Hillary Snide of the Awards Committee. Ms. Danielle Duchesne and Ms. Kate Horgan of Rumford Management.

- II. Consideration of nominations
 - a. Commissioner Pappas leads the consideration of the nominations by category.
 - b. Director Kivikoski makes a **MOTION** to accept the nomination of Mark Brady for the County Administrator of the Year Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - c. Commissioner Stewart makes a **MOTION** to accept the nomination of Kim May for the Human Resources Administrator of the Year Award. Superintendent Champagne **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - d. Director Kivikoski makes a **MOTION** to accept the nomination of Shelley Richardson for the Nursing Home Administrator of the Year Award. Director Heath **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - e. Commissioner Stewart makes a **MOTION** to accept the nomination of Chris McLaughlin for the County Attorney of the Year Award. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - f. Commissioner Stewart makes a **MOTION** to accept the nomination of Terry Clark for the County Commissioner of the Year Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

- g. Director Heath makes a **MOTION** to accept the nomination of Laura Cleaves for the Assisted Living Employee of the Year Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- h. Director Kivikoski makes a **MOTION** to accept the nomination of Candace D'Agostino for the Assisted Living Employee of the Year Award. Administrator Libby **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- i. Commissioner Stewart makes a **MOTION** to accept the nomination of Christine Murray for the County Attorney Employee of the Year Award. Director Heath **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- j. Administrator Bower makes a **MOTION** to accept the nominations of Zachery Brown, Levi Buxton, Marlene Montminy, Elizabeth Reynolds, Ivysue Hranac, and Claire Bergeron for the County Corrections Employee of the Year Award. Administrator Libby **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- k. Administrator Libby makes a **MOTION** to accept the nomination of Mellisa Seamans, Diane Dorval, Sharon Salmon, and Becky Dupont for the County Employee (Individual) of the Year Award. Director Snide **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- l. Commissioner Stewart makes a **MOTION** to accept the nomination of Dennis Calcutt for the County Employee (Individual) of the Year Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- m. Superintendent Champagne makes a **MOTION** to accept the nomination of Rose Hibbard for the County Employee (Individual) of the Year Award. Administrator Libby **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- n. Administrator Libby makes a **MOTION** to accept the nomination of Lili Cargill for the County Employee (Individual) of the Year Award. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- o. Director Kivikoski makes a **MOTION** to accept the nomination of Shani Gamble for the County Employee (Individual) of the Year Award. Commissioner Stewart **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- p. Administrator Bower makes a **MOTION** to accept the nominations of Jill Berry, Molly Seavey, Keith Couture, Lora Chase, Sheila Thomas, Amanda Alley, Jennifer Prentice, Andrea Tran, and Gretchen Cole for the County Long-Term Care Employee of the Year Award. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- q. Administrator Libby makes a **MOTION** to accept the nomination of Kathleen Donovan, Charles Pendlebury, Glen St. Amant and for the County Sheriff Employee of the Year Award. Director Snide **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- r. Director Kivikoski makes a **MOTION** to accept the nomination of Mira Cook, Becky Burns for the Registry of Deeds Employee of the Year Award. Commissioner Stewart **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- s. Director Kivikoski makes a **MOTION** to accept the nomination of Cheshire County Finance Department, Coos County Team, Ryan Casey and Cindy Casey, Merrimack Human Services Department, Rockingham Receptionist Team, and the Sullivan County Attorney's Office for the County Team of the Year Award. Administrator Libby

SECONDS the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

- t. Superintendent Champagne makes a **MOTION** to accept the nomination of David Fredette for the Commissioner Ray Burton Community Service Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas highlights that David Fredette has served for many years and has been involved in the community. Director Heath points out that the nomination for Shaylen Roberts was made by County Attorney Paul Halvorsen and highlights her background in social work and recognition as a Union Leader 40 Under 40. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- u. Commissioner Stewart makes a **MOTION** to accept the nomination of Christopher Coates for the Edna McKenna Public Service Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- v. Director Kivikoski makes a **MOTION** to accept the nomination of Chuck Nickerson for the Profile Service Award. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- w. Administrator Bower makes a **MOTION** to accept the nomination of John Hunt for the State Legislator of the Year (House). Commissioner Stewart **SECONDS** the **MOTION**. Ms. Horgan explains that Rep. Hunt may be the longest serving state representative and worked diligently on the risk pool bill. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- x. Administrator Libby makes a **MOTION** to accept the nomination of David Rochefort for the State Legislator of the Year (Senate). Superintendent Champagne **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Other business

- a. Ms. Duchesne reminds the Committee of future deadlines:
 - i. 7/18/2025: Winners notified by Awards Committee by this date
 - ii. 7/25/2025: Awards are ordered and confirmed by winners/ Awards Committee
 - iii. 8/29/2025: Awards are picked up from trophy maker
 - iv. 8/29/2025: Any recipients of awards to be given at Conference are registered
 - v. 11/11/2025: Awards Banquet Dinner
- b. Superintendent Champagne makes a **MOTION** to approve the minutes from the February 7, 2025 meeting of the Committee. Administrator Libby **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Next meeting

- a. At the call of the Chair.

V. Adjournment

- a. Commissioner Stewart makes a **MOTION** to adjourn the meeting. Administrator Libby **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

Minutes recorded by Danielle Duchesne on July 8, 2025
Minutes approved on September 5, 2026.