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Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

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Executive Committee Meeting Minutes
September 11, 2026 at 10:00 AM
Primex

I. Call to order

a. Register Stacey calls the meeting to order at 10:00 AM finding a quorum fit to conduct business.
b. Ms. Horgan calls the roll: Administrator Shelley Richardson, Administrator Carina Park, Administrator Richard Leboeuf (virtual), Superintendent Brian King (virtual), Administrator Chris Coates, Commissioner Claudia Stewart, Administrator Kathryn Kindopp, Director Sheryl Trombly, Administrator Craig Labore, Administrator Julie Libby, Commissioner Wendy Piper, Commissioner Martha McLeod, Commissioner Toni Pappas, Attorney Carolyn Kirby, Administrator Chad Monier ((via Commissioner Pappas proxy), Administrator David Ross, Superintendent Joseph Costanzo (via Commissioner Pappas proxy), Administrator Ross Cunningham, Administrator Heather Moquin (virtual), Director Wendy Heath, Commissioner Stuart Trachy, Superintendent Garrett Jewell, Superintendent Jonathan Banville, Director Chuck Nickerson (via Register Stacey proxy), Register Cathy Stacey, Commissioner Tom Tombarello (via Commissioner Maglaras proxy), Administrator Ray Bower (via Commissioner Maglaras proxy), Commissioner George Maglaras, Commissioner Leslie Feliciano (via Commissioner Maglaras proxy), Superintendent Chris Brackett (via Commissioner Maglaras proxy), Commissioner Sean Leavitt (via Commissioner Maglaras proxy), Director Mary Bourque (virtual), County Manager Derek Ferland, Administrator Matt Lagos, Superintendent Shawn Coughlan of the NHAC Executive Committee. Bridget FitzGerald, Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management.

II. Pledge of Allegiance

a. Register Stacey leads the Executive Committee in the Pledge of Allegiance and a moment of silence in remembrance of the terrorist attacks on September 11, 2001.

III. Approval of past meeting minutes (June 12, 2026)

a. Register Stacey presents the minutes from the June 12, 2026, meeting of the Committee. Administrator Cunningham makes a **MOTION** to approve the minutes. Administrator Coates **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. AirShield presentation

a. Commissioner Maglaras introduces representatives from AirShield, a company that offers air sanitizing technologies. He recommends the counties consider a collective purchase utilizing Rural Health Transformation funds. Ms. Horgan will share a slide deck from AirShield to the Executive Committee.

V. Rural Health Initiative Discussion

a. Administrator Labore discusses the concept of allowing the Nursing Home Affiliate to take the lead on Rural Health proposals coming from the Association to GoNorth and asks for a vote of the Executive Committee to allow the Nursing Home Affiliate to have some autonomy on this subject. Administrator Labore highlights Senscio, a company that provides technologies that enables older Americans to remain at home for longer with at-home monitoring and planning. Administrator Ross explains that Senscio is a billable service instead of a capital investment. Ms. Hogan explains that GoNorth "would like" for proposals to be brought forward as a collective rather than from individual counties.

b. Commissioner Piper makes a **MOTION** to allow the Nursing Home Affiliate work with the NH Department of Health and Human Services and other network partners. Administrator Cunningham **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VI. Financial Update – Chuck Nickerson

a. Director Nickerson via Register Stacey presents the financial report and explains that revenues are on target, except for a few smaller NACo-related accounts. Total conference revenues are over budget by about $6,000. Routine monthly expenses are trending as they should; around 67% spent. The Corrections Academy is overspent due to the modernization of the Academy. The bulk (about $130,000) of Annua Conference expenses will be incurred between now and mid-November. Administrator Coates makes a **MOTION** to accept the financial report. Director Kiviksoki **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES.**

VII. Executive Committee appointments

a. Ms. Horgan explains that Carroll County has one vacancy.

VIII. SB 663 Appointment - creating a Medicaid methodology working group within the department of health and human services.

a. Administrator Ross explains that the Association has one appointment to the work group created under SB 663.

b. Administrator Ross volunteers to serve on the work group. Register Stacey nominates Administrator Ross to serve on the work group. Administrator Coates makes a **MOTION** to approve Register Stacey's nomination. Commissioner Pappas **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES.**

IX. **Corrections Academy Coordinator Update – Shawn Coughlan**

a. Superintendent Coughlan updates the Executive Committee that the Certification Board has hired Lauren Sarget as the new corrections academy coordinator.

X. 2026 Annual Conference

a. Administrator Libby explains that the conference is on track and Grafton County looks forward to hosting everyone at the Mount Washington. County Cup Teams have been locked in and County Feud will be Monday night.

b. Ms. Duchesne explains that registration is sold out all but for Sunday and Monday only option; 39 sponsors (for a total of $97,700; likely to sell County Cup sponsorship; full

schedule posted online including BYO mat yoga Tuesday morning; hotel room block will close after October 8 where rooms will be bookable at the public rate on the public booking site.

c. The Awards Committee should be prepared for their counties' awards presentation segment – they will receive a pile of their awards on the stage for their segment.

XI. 2027 Annual Conference

a. Ms. Duchesne presents the audio/visual vendor contract for the 2027 Annual Conference at the Manchester DoubleTree. Ms. Duchesne explains that this is a barebones contract, and it is likely that items will be added as the event is planned. The Officers recommended the contract for approval. Administrator Cunningham makes a **MOTION** to approve the contract. Administrator Kindopp **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES.**

b. Ms. Duchesne explains that a preliminary meeting has been held with Hillsborough County to inform the Association's budget for 2027.

XII. 2026 New Member Orientation venue contract

a. Ms. Duchesne presents the contract as recommended by the Officers. Administrator Ross makes a **MOTION** to approve the report. Ms. Duchesne reports that in 2024, the room rental was $700 and it is now $1,296. In-house tech will cost roughly $700. Food will cost roughly $32/person (or $3,840 for 120 people). Estimated total event cost: $5,836. Administrator Kindopp **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XIII. Officers Elections

a. Register Stacey explains that nominations should be presented to Commissioner Pappas at the November Executive Committee meeting for elections at the Executive Committee December meeting.

XIV. County-State Finance Committee update – Administrator David Ross

a. Administrator Ross explains that the committee met in June, focusing on concerns about MQUIP changes and highlights a Medicaid surplus payment. The Committee will meet next October 7. The County Cap will be part of the budget discussion for 2027 Legislative Session and the Association will want to have conversations with legislators. The Commission is also watching litigation around the lack of funding for LTSS.

XV. State Government updates

a. Register Stacey explains that Administrator Ross has volunteered to serve as the next Chair of the Association's Legislative Committee. Ms. Horgan explains that today is the last day for House members to file bills – Ms. Horgan is tracking those bills. The Senate filing will end September 25. The first meeting of the Legislative Committee will be on the 25th to review bills as filed.

b. Ms. Horgan explains that County College will launch at the November 18 New Member Orientation.

c. Mr. Monahan highlights that the Governor's Office has asked for an efficiency budget and an operational budget from State agencies. Mr. Monahan also explains that he is monitoring changes from the One Big Beautiful Bill Act on Medicaid that are anticipated to largely begin in December 2026. Mr. Monahan also highlights a Rural Health Transformation session that will be at the Annual Conference.

XVI. Affiliate updates

a. Corrections Certification Board – Superintendent Shawn Coughlan: Superintendent Coughlan explains that the Corrections Board will meet next week and a Corrections Academy is currently running.
b. Superintendents Affiliate – Superintendent Joseph Costanzo: No update.
c. Commissioners Council – Commissioner George Maglaras: Commissioner Maglaras reports that the Commissioners will meet at the Annual Conference.
d. County Attorneys – Martha Ann Hornick: No report.
e. Deeds – Register Cathy Berube: Register Stacey explains that the Affiliate will meet on September 16. Register Stacey and Register Berube will attend an upcoming hearing on deeds fraud.
f. Sheriffs – Sheriff William Wright: No report.
g. Human Resources – Director Kim May: Director Kivikoski reports that the affiliate will meet remotely on September 18.
h. Administrators: Administrator Coates reports that the group will meet today.
i. Nursing Home Administrators – Administrator Craig Labore: Administrator Labore reports that the Affiliate will meet after this meeting.

XVII. Other business

a. Ms. Horgan explains that she will be out of office September 14 – 24 and that Ms. Duchesne will be out of office September 16 – 29.

XVIII. Next meeting

a. The next meetings of the Executive Committee will be at Primex on:
   i. Friday, October 2, 2026
   ii. Tuesday, November 10, 2026 (Omni Mt. Washington)
   iii. Friday, December 4, 2026
   iv. Friday, January 8, 2027
   v. Friday, February 5, 2027
   vi. Friday, March 5, 2027
   vii. Friday, April 2, 2027
   viii. Friday, May 7, 2027
   ix. Friday, June 11, 2027
   x. Friday, September 3, 2027
   xi. Friday, October 1, 2027
   xii. Friday, November 5, 2027
   xiii. Friday, December 3, 2027

XIX. Adjournment

a. Administrator Cunningham makes a **MOTION** to adjourn the meeting. Commissioner Maglaras **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on September 11, 2026.

Minutes approved on October 2, 2026.