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Grafton County Commissioner

Vice President
Cathy Stacey
Rockingham County Register of Deeds

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Chris Coates
Cheshire County Administrator



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Immediate Past President
Chuck Weed
Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

11.17.2023 Officers Meeting Minutes Primex

I. Call to order

- a. Commissioner Piper calls the meeting to order at 9:44 AM, finding a quorum fit to conduct business.
- b. Ms. Horgan takes the roll: Administrator Chris Coates (via Director Chuck Nickerson proxy), Administrator Ross Cunningham, Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Wendy Piper, Register Cathy Stacey, Treasurer Chuck Nickerson (via Director Chuck Nickerson) of the NH Association of Counties Officers. Danielle Duchesne, Kate Horgan, and Jim Monahan of Rumford Management/Dupont Group.

II. Approval of past meeting minutes

- a. Commissioner Piper presents the minutes from the October 23, 2023, meeting of the Officers. Register Stacey makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Legislative Conference

- a. Ms. Duchesne presents the contract for the Legislative Conference, under the leadership of the Legislative Committee. Commissioner Pappas makes a **MOTION** to approve the contract. Administrator Cunningham **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. 50th Anniversary Planning Committee – Kate Horgan

- a. Ms. Horgan presents the need for a planning committee to direct activities surrounding the 50th anniversary of the Association.

V. Other business

- a. Register Stacey explains that the HR Affiliate would like to have the Association host the Affiliate's meeting minutes and recommend investment be made in record keeping. It is discussed that the Affiliate may submit minutes to Association staff for file storage.

- b. Commissioner Piper provides a report on Officer retreat. Ms. Horgan explains that Primex will provide notes from the meeting including goals. A major goal is to make the monthly meetings of the Association more meaningful. Another major goal is to raise the profile of county government.

VI. Next meeting

- a. Next meeting will be on Friday, December 15 at 9:30 AM at Primex. Other meetings are scheduled for:
 - i. Friday, Jan. 19, 2024
 - ii. Friday, Feb. 16, 2024
 - iii. Friday, March 15, 2024
 - iv. Friday, April 19, 2024
 - v. Friday, May 17, 2024
 - vi. Friday, June 21, 2024
 - vii. Friday, Sept. 20, 2024
 - viii. Friday, Oct. 18, 2024
 - ix. Friday, Nov. 15, 2024
 - x. Friday, Dec. 20, 2024

VII. Adjournment

- a. Register Stacey makes a **MOTION** to adjourn the meeting. Director Nickerson **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Danielle Duchesne prepared minutes on November 17, 2023.

Minutes approved on January 19, 2024.