

NHAC Officer Meeting 10.2.2020

- I. **Call to order**
 - a. Weed calls the meeting to order at 9:01 AM finding a quorum fit to conduct business.
 - b. Roll call: Paul Bergeron, Sue Collins, Toni Pappas, Wendy Piper, Chuck Weed of the NHAC Officers; Danielle Duchesne, Kate Horgan, Jim Monahan of the Dupont Group.

- II. **Approval of past meeting minutes**
 - a. Weed presents the meeting minutes from September 11, 2020. Pappas makes a **MOTION** to approve the minutes of the September 11, 2020 meeting of the Officers. Collins **SECONDS** the minutes. Piper offers one correction on the minutes: under section E to change “vie” to “via.” Weed invokes unanimous consent, seeing no objection. **MOTION PASSES.**

- III. **Live Healthy MOU**
 - a. Discussion of benefits for those who sign up.
 - b. Discussion of increased marketing – the Association staff will be in touch with NACo for marketing materials should the agreement be accepted.
 - c. Chuck makes a **MOTION** to recommend approval of the contract to the Executive Committee. Piper **SECONDS** the **MOTION**. Roll call vote: Bergeron, aye; Collins, aye; Pappas, aye; Piper, aye; Weed, aye. **MOTION PASSES.**

- IV. **Merrimack County Lease**
 - a. Discussion of the use of the space that is leased. The lease covers the secure storage of Corrections files.
 - b. Discussion to connect with Ross Cunningham regarding a negotiation of possible changes to the lease. Weed makes a **MOTION** to recommend to the Executive Committee to negotiate with Merrimack County on possible changes to the lease. Piper **SECONDS** the **MOTION**. Roll call vote: Bergeron, aye; Collins, aye; Pappas, aye; Piper, aye; Weed, aye. **MOTION PASSES.**
 - c. Collins brings up Comcast bill that is \$208 per month for the leased space and the possibility to suspend payment and service until needed next. Horgan to look into this service change.

- V. **Other business**
 - a. Horgan explains that the September newsletter has gone out – looking for any critique or suggestions for future newsletters.
 - b. Discussion of extra COVID-19 work and how that may be included in the 2021 budget via assessment of equal shares among the counties.
 - c. Horgan explains that Rockingham County has agreed to pay 2019 dues in full.

- VI. **Next meeting**
 - a. The next meeting will be Nov. 6, 2020.

- VII. **Adjournment**

- a. Piper makes a **MOTION** to adjourn the meeting. Collins **SECONDS** the **MOTION**. Weed invokes unanimous consent. With no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on October 2, 2020.

Minutes approved on November 6, 2020.