

## 1.8.2021 Officer Meeting Minutes

### I. Call to Order

- a. Piper calls the meeting to order at 9:01 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll: Chris Coates, Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed of the NHAC Officers. Danielle Duchesne, Kate Horgan of the Dupont Group in attendance

### II. Approval of past meeting minutes (12.4.2020)

- a. Piper presents the minutes from the December 4, 2020 meeting of the Officers. Collins makes a **MOTION** to accept the minutes as presented. motion. The **MOTION** is **SECONDED**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

### III. Financial Update

- a. Collins provides an update on the December 2020 financials, focusing on year-end information. Collins explains that about 71% of budgeted revenues have been received, while 70% of expenses have been expended. Collins estimates a fund balance of \$125,171.67, noting that this financial report is not certified, though likely will not see changes. Collins explains that a \$7 December 2020 TelSpan bill will be accounted for in 2021.

### IV. Copier Update

- a. Horgan reports that the copier has been removed from the office and that some unexpected fees (i.e. shipping to Rhode Island, restocking fee) will be incurred.

### V. Website Updates

- a. Horgan explains that an NH legislator would like county population and budget listed on the website. Discussion that it would be possible to link county budgets to website.

### VI. NACo Master Agreement Update

- a. Horgan has been working with NACo and Carolyn Kirby. NHAC requested changes for sections 1 – 11 are taken. Contracts and agreements section removed. NACo and Academy are domiciled in Delaware – that will not change.
- b. NHAC requested changes not accepted:
  - i. Section 12 indemnification language; Section 15 b attorney's fees and costs; 15 g force major; 15 k no presumption clause.
- c. Officers express concern about the lack of contract language flexibility.
- d. Weed makes a **MOTION** to recommend the contract for signature to the Executive Committee with a further explanation from NACo regarding accountability to the NACo state constituents. Tombarello **SECONDS** the **MOTION**. Discussion amongst Officers: concern of damaging relationship with NACo with further delay and risk of losing discount benefit. Tombarello rescinds his **SECOND**. Weed rescinds his **MOTION**.
- e. Coates makes a **MOTION** that, after long consideration and discussion, the Officers recommend to move forward with the contract. Cathy **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing objection, roll call vote taken: Coates, aye; Collins,

aye; Pappas, aye; Piper, aye; Stacey, aye; Tombarello, aye; Weed, nay. The **MOTION PASSES.**

**VII. Academy Coordinator**

- a. Horgan explains that the NHAC Certification Board is moving forward with large pool of candidates and working to schedule interviews.

**VIII. Other business**

- a. No other business.

**IX. Next meeting**

- a. Friday, Feb. 5, 2021 at 9:00 AM.

**X. Adjournment**

- a. Pappas makes a **MOTION** to adjourn the meeting. Collins **SECONDS** the **MOTION**. Roll call vote: Coates, aye; Collins, aye; Pappas, aye; Piper, aye; Stacey, aye; Tombarello, aye; Weed, aye. The **MOTION PASSES.**

*Minutes prepared by Danielle Duchesne on January 8, 2021.*

*Minutes approved on February 5, 2021.*