

### 10.3.2022 Officers Meeting Minutes

8:00 AM

#### Sheraton Portsmouth Harborside Hotel

- I. **Call to Order**
  - a. Piper calls the meeting to order at 8:00 AM finding a quorum fit to conduct business.
  - b. Horgan calls the roll of those present: Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello, and Chuck Weed of the Officers; Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.
  
- II. **Approval of past meeting minutes – September 2, 2022**
  - a. Piper presents the minutes from the September 2, 2022, meeting of the Officers. Stacey makes a **MOTION** to approve the minutes. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.
  
- III. **Financial Update**
  - a. Collins presents the financial report and explains that the finances look good. Collins notes that the Association is waiting for Hillsborough corrections to come in. The net from the Annual Conference is unknown at this time but should be determined by the end of the month. Pappas makes a **MOTION** to accept the financial report as presented. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.
  
- IV. **New Members Lunch**
  - a. Horgan opens the discussion on logistical questions regarding the new member lunch. The Officers indicate that the previous presentation is a good start, and that brief Affiliate presentations should be featured as well. Horgan explains that pricing for the venue, as well as technology support, will be brought to the next meeting of the Officers.
  
- V. **Executive Session**
  - a. Duchesne, Horgan, and Monahan leave the meeting room.
  - b. At 8:15 AM Stacey makes a **MOTION** to enter into a non-public session under RSA 91: A 3, II(a) or (c). Collins **SECONDS** the **MOTION**. A voice vote is taken and all are in favor of the **MOTION**; the **MOTION PASSES**.
  - c. Coates arrived during the non-public session at 8:20 AM.
  - d. At 8:35 AM Stacey makes a **MOTION** to end the non-public session. Tombarello **SECONDS** the **MOTION**. A voice vote is taken and all are in favor of the **MOTION**; the **MOTION PASSES**.
  - e. Stacey makes a **MOTION** to seal the minutes. Weed **SECONDS** the **MOTION**. A voice vote is taken and all are in favor of the **MOTION**; the **MOTION PASSES**.
  
- VI. **Other business**
  - a. Piper and Tombarello present to the Officers an award from the National Association of Counties that recognizes the Association for 100% participation.

**VII. Next meeting**

- a. The next meeting will be on November 4 at 9:00 AM at the Old Merrimack County Courthouse.

**VIII. Adjournment**

- a. Pappas makes a **MOTION** to adjourn the meeting. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on October 3, 2022.*

*Minutes approved on November 4, 2022.*