

10.4.22 Executive Committee Meeting Minutes
7:30 AM

Sheraton Portsmouth Harborside Hotel

- I. Call to order**
 - a. Piper calls the meeting to order at 7:43 AM finding a quorum fit to conduct business.
 - b. Horgan calls the roll: Mary Bourque, Chris Coates, Ross Cunningham, Sean Eldridge, Robert Englund (via Coates proxy), George Hebert, Jason Henry, Kathryn Kindopp, Carolyn Kirby, Alison Kivikoski, Sara Lewko, Terry McCarthy (via Eldridge proxy), Chad Monier (via Kirby proxy), Ben Nelson, Chuck Nickerson, Toni Pappas, Wendy Piper, Matthew Plache, Hilary Snide, Tom Tombarello, Stuart Trachy, Sheryl Trombly (via Coates proxy), and Chuck Weed of the NHAC Executive Committee. Danielle Duchesne, and Kate Horgan, of the Dupont Group.

- II. Pledge of Allegiance**
 - a. Tombarello leads the Executive Committee in the Pledge of Allegiance.

- III. Approval of past meeting minutes (September 2, 2022)**
 - a. Piper presents the minutes from the September 2, 2022, meeting of the Committee. Henry makes a **MOTION** to approve the minutes. Coates **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

- IV. Financial update – Sue Collins**
 - a. No report.

- V. Executive Committee appointments**
 - a. Horgan explains that Carroll and Grafton still have one empty seat each.

- VI. Strategic Planning Committee update**
 - a. Duchesne explains that the Strategic Planning Committee member terms have expired. A new slate will need to be identified and approved at the next meeting.

- VII. Elections of Officers – Tom Tombarello**
 - a. Tombarello explains that nominations should be presented to Tombarello at the November Executive Committee meeting for elections at the Executive Committee December meeting.

- VIII. County-State Finance Committee update – David Ross**
 - a. Horgan explains that the County-State Finance Committee will meet this week and has no update since the last meeting of the Committee.

IX. State Government updates

- a. Horgan explains that she will work with Affiliates regarding objections to House bills. Horgan explains that anyone who would like to be added to the Legislative Committee should reach out to her.

X. Affiliate updates

- a. Corrections: Henry explains that the 118th Academy is underway. Henry also explains that the Affiliate is discussing juveniles in the Sununu Center.
- b. Commissioners Council: Pappas explains that the Commissioners will soon meet regarding dues and assessments pending budget review.
- c. County Attorneys: No update.
- d. Deeds: No update.
- e. Sheriffs: No update.
- f. Human Resources: Kivikoski explains that the Affiliate met two weeks ago and hopes to meet in-person soon. Kivikoski also explains that some counties are working on personnel policies and that the Affiliate has had discussions regarding recruitment policies.
- g. Nursing Homes: Kindopp explains that Sullivan County has had to leave the Conference due to a State survey being conducted. Kindopp also explains that “rules dumps” are still coming through for nursing homes.
- h. Administrators: No report.

XI. Other business

- a. No other business.

XII. Next meeting

- a. The next meeting will be on November 4 at the Old Merrimack County Courthouse.

XIII. Adjournment

- a. Nickerson makes a **MOTION** to adjourn the meeting. Eldridge **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on October 4, 2022.

Minutes approved on November 4, 2022.