

President
Wendy Piper
Grafton County Commissioner

Vice President
Cathy Stacey
Rockingham County Register of Deeds

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Chris Coates
Cheshire County Administrator



11 S Main St., Ste. 202
Concord, NH 03301

info@nhcounties.org
www.nhcounties.org

Immediate Past President
Chuck Weed
Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

6.16.2023 Executive Committee Meeting Minutes

I. Call to order

- a. Register Stacey calls the meeting to order at 10:08 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Director Mary Bourque, Administrator Ray Bower (via Commissioner Pappas Proxy), Commissioner Brian Chirichiello, Administrator Chris Coates (via Commissioner Englund proxy), Treasurer Suzanne Collins, Administrator Ross Cunningham, Superintendent Travis Cushman (via Director Lewko proxy), Superintendent Sean Eldridge (via Captain Michael Baker), Commissioner Robert Englund, Administrator Derek Ferland (via Director Bourque proxy), Superintendent Jason Henry (via Director Nickerson proxy), Dr. Tory Jennison (via Commissioner Pappas Proxy), Administrator Kathryn Kindopp (via Commissioner Englund proxy), Attorney Carolyn Kirby, Director Alison Kivikoski, Administrator Matt Lagos, Director Sara Lewko, Commissioner George Maglaras (via Commissioner Pappas Proxy), Director Linda Matchett, Commissioner Terry McCarthy (via Director Matchett proxy), Commissioner Ben Nelson (via Director Bourque proxy), Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Matthew Plache (via Captain Michael Baker proxy) Commissioner Deanna Rollo (via Commissioner Pappas Proxy), Commissioner Bob Rowe, Director Hilary Snide, Register Cathy Stacey, Commissioner Stuart Trachy (via Administrator Cunningham), Director Sheryl Trombly (via Commissioner Englund proxy), Commissioner Robert Watson (via Commissioner Pappas Proxy), Treasurer Chuck Weed (via Commissioner Englund proxy) of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Register Stacey leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (May 19, 2023)

- a. Register Stacey presents the minutes from the May 19 meeting of the Committee. Commissioner Pappas makes a **MOTION** to approve the minutes. Attorney Kirby **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Financial Update – Chuck Nickerson

- a. No report.

V. Executive Committee appointments

- a. Treasurer Collins presents the appointment of Administrator Mark Brady to fill a vacancy in Coos County’s Executive Committee slate.

VI. NACo Committee appointments

- a. Superintendent Joseph Costanzo volunteers to serve on the NACo Criminal Justice and Safety Committee. Attorney Kirby makes a **MOTION** to nominate Superintendent Costanzo to the NACo Criminal Justice and Safety Committee. Administrator Monier **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VII. Annual Conference

- a. Administrator Coates explains that almost all speakers have been confirmed and information is published to the website. Administrator Coates describes the plenary speakers: a Tuesday breakfast “get up and go” speaker and the lunch keynote with Brian Miller.
- b. Ms. Duchesne presents the Games2Go liability contract as approved at the Officers meeting. Administrator Cunningham makes a **MOTION** to approve the contract for signing. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- c. Ms. Horgan presents the Brian Miller keynote contract as approved, with a condition, by the Officers. Administrator Cunningham makes a **MOTION** to approve the Brian Miller keynote contract for signing with the same condition as the Officers. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- d. Ms. Duchesne explains that, as of yesterday morning, there are 8 registrants for the Conference and 5 sponsors at a total of \$10,000.

VIII. Corrections Academy

- a. Director Nickerson, on behalf of Superintendent Jason Henry, presents a request for an AED for the Corrections Academy at a cost of about \$800. Administrator Cunningham makes a **MOTION** to add the AED expense to the Association’s budget. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IX. Insurance Policy Renewal

- a. Ms. Horgan presents the insurance policy renewal as approved at the Officers meeting. Treasurer Collins makes a **MOTION** to approve the insurance policy renewal for signing with any needed updates (i.e., address, etc.). Administrator Cunningham **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

X. Lease Agreement Renewal

- a. Ms. Horgan presents the lease agreement renewal as approved at the Officers meeting. Treasurer Collins makes a **MOTION** to approve the lease agreement renewal for signing. Commissioner Pappas **SECONDS** the **MOTION**. Register

Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XI. County-State Finance Committee update – David Ross

- a. Ms. Horgan explains that the Committee met last at the end of May and spoke about the Medicaid rate increase and what that will mean for the nursing homes. It is anticipated that there will be a 6% gap between cost and the upper payment limit in aggregate. ProShare payments will come out in June and 504 payments will come in July.

XII. State Government updates

- a. Mr. Monahan explains that the budget passed with no Committee of Conference with the House concurring on the Senate-approved budget. Mr. Monahan explains that a 2-year pause has been implemented for the county cap. Mr. Monahan explains that there are 4 parts regarding nursing home rates: 3% rate increase that is effective July 1 (but probably won't be seen until September), a schedule of 23 different provider types with general fund appropriations, \$15,000,000 in general budget for critical care needs (which can be matched for a total of \$30,000,000), and the rate adjustment from the 504 account.
- b. Ms. Horgan explains that a letter is anticipated from the State regarding a county appointment to the Retirement Commission created under HB 2. Director Nickerson makes a **MOTION** to nominate Register Stacey as the NHAC appointee to the Retirement Commission. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XIII. Affiliate updates

- a. Corrections: Director Lewko explains that Corrections will change their Affiliate meeting date.
- b. Commissioners Council: Ms. Horgan explains that the Commissioners Council will meet next during the Annual Conference.
- c. County Attorneys: no report.
- d. Deeds: Register Stacey explains that the next meeting of the Affiliate will not be until the fall. Register Stacey recommends everyone sign up via the property fraud protection website.
- e. Sheriffs: No report.
- f. Human Resources: Director Kivikoski explains that the Affiliate last meet on May 26 and will meet next on June 23.
- g. Administrators: No report.
- h. Nursing homes: Administrator Lagos explains that the Affiliate will scale back to meeting once per month.

XIV. Other business

- a. Ms. Duchesne reminds the Executive Committee that the deadline to submit nominations for the 2023 awards program is today.
- b. Ms. Duchesne reminds the Executive Committee to RSVP for the meetings as Association staff would like to ensure a quorum before each meeting.

XV. Next meeting

- a. The next meetings of the Executive Committee will be at Primex on:

- i. Friday, September 22
- ii. Tuesday, October 24 (Manchester DoubleTree Hotel)
- iii. Friday, November 17
- iv. Friday, December 15

XVI. Adjournment

- a. Administrator Cunningham makes a **MOTION** to adjourn the meeting. Attorney Kirby **SECONDS** the **MOTION**. Register invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on May 19, 2023.

Minutes approved on September 22, 2023.