

9.11.2020 Executive Committee Minutes

I. Call to Order

- a. Weed calls the meeting to order at 10:03 AM finding a quorum fit to conduct business.
- b. Horgan describes unanimous consent for noncontroversial motions.
- c. Roll call of those present: David Berry, Paul Bergeron, Ben Champagne, Chris Coates, Sue Collins, Ross Cunningham (via Lewko proxy), Dave Devoy (via Richardson proxy), Robert Englund, Jennifer Fish, Chris Heroux, Alison Kivikoski, Carrie Klebe, Matt Lagos, Sara Lewko, Julie Libby, Laura Mills, Chad Monier, Toni Pappas, Wendy Piper, Shelley Richardson, David Ross, Bob Rowe, Willie Scurry, Debra Shackett (via Richardson proxy), Cathy Stacey, Hunter Taylor (via Richardson proxy), Staurt Trachy (via Lewko proxy), Sheryl Trombly, Glen Waring (via Richardson proxy), Chuck Weed, Kara Wyman of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Libby leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (7.10.2020)

- a. Weed presents the meeting minutes from July 10, 2020. Pappas makes a **MOTION** to accept the minutes. **Stacey SECONDS the MOTION**. Piper invokes unanimous consent. **MOTION** passes.

IV. Approval of past meeting minutes (8.24.2020)

- a. Weed presents the meeting minutes from August 24, 2020. Collins makes a **MOTION** to accept the minutes. **Stacey SECONDS the MOTION**. Weed declares unanimous consent. **MOTION** passes.

V. Corrections Updates

- a. Berry explains that the 114th Corrections Academy, per the 9.8 meeting of the certification board, originally scheduled to begin on 9.21, has been postponed due to low participation. No date is currently set for the next Academy.
- b. Corrections Academy Coordinator: Per a letter to NHAC staff on 8.31, Al Hughes has resigned from the Corrections Academy Coordinator, effective 9.1.
- c. The minutes from the Feb., March, April, and May meetings of the Certification Board are presented as informational items.

VI. Corrections Certification Board New Appointments

- a. Belknap County Commissioners appoint Adam Cunningham to serve on the Certification Board as a representative of Belknap County; Carroll County Commissioners appoint Patrick Bachelder to serve on the Certification Board as a representative of Carroll County; Hillsborough County Commissioners appoint Willie Scurry to serve on the Certification Board as a representative of Hillsborough County.
- b. According to Chapter 200, Section 200-B:1 (c) of the Code of Administrative Rules and Certification Standards for the County Corrections Officers, until the Executive Committee confirms the appointment, Superintendent Cunningham will not have voting rights.

- c. Berry makes a **MOTION** to approve the appointments of Adam Cunningham, Patrick Bachelder, and Willie Scurry to the Certification Board. Piper **SECONDS** the **MOTION**. Weed invokes unanimous consent. **MOTION PASSES.**

VII. Financial update – Sue Collins

- a. Collins presents the financials of the Association. There are no questions fielded on the matter.

VIII. New Executive Committee Appointments

- a. Horgan describes that Chris Heroux, Carroll County new HR director was appointed on 7.15 by the Carroll County Board of Commissioners.
- b. Horgan describes that, per a 9.3 meeting of the Belknap Board of Commissioners, the following have been appointed/reappointed: Commissioner Hunter Taylor; Commissioner Glen Waring; Commissioner Dave DeVoy; Debra Shackett, County Administrator; Shelley Richardson, Nursing Home Administrator, have been appointed to serve on the Executive Committee. (Previously Deb LaFlamme, Shelley Richardson, and Deb Shackett).
- c. Horgan describes that Willie Scurry, Hillsborough Corrections Superintendent, was appointed by the Hillsborough Board of Commissioners on 9.10.

IX. Annual Conference Update

- a. Duchesne provides an update on the 2020 Conference:
 - i. Sponsors: Primex, HealthTrust, NH Interlocal Trust, Partners Pharmacy
 - ii. Sessions: 7 sessions confirmed, 6 are posted online
 - iii. Discussion of ability to net revenue – the Dupont Group has budgeted to net the same revenue from the conference as previous years despite the pandemic.

X. NACo Steering Committee Members

- a. Horgan explains current representation:
 - i. Health Steering Committee: Toni Pappas
 - ii. Telecommunications and Technology Steering Committee: Tom Tombarello
 - iii. Transportation Steering Committee: Chuck Weed
- b. Horgan explains that NHAC is open to new nominations at any time and can be on the agenda for the next meeting if there are any changes requested.
- c. Any county that is a member of NACo can participate as a representative.

XI. Leadership Academy

- a. Horgan explains the development of the NHAC Leadership Academy.
- b. Horgan calls for new ad hoc volunteer committee to prepare proposal of curriculum, structure, eligibility, etc.

XII. State-County Finance Committee

- a. Per Title II, Chapter 28-B, section 28-B:1, subsection IV: “Six members representing county government, all appointed by the New Hampshire Association of Counties, who shall serve 2-year terms, provided that the initial terms of 3 such members shall be for one year.”
- b. Per NHAC Bylaws Section IX.1. Nomination: “Nominations according to the specifications of the enabling NH RSA for each appointment shall be nominated by the

President with the confirmation of the Executive Committee.” Per Section IX.2. Confirmation “The Executive Committee shall confirm nominations and shall direct the President to notify the Legislative Clerk of the appointment.”

- c. Weed presents a slate of nominees: Wendy Piper, David Ross, George Maglaras, Chris Coates, Deb Shackett, and Ted Purdy.
- d. Piper makes a **MOTION** to accept the slate of nominees presented by the President as the appointees of the Association to the State-County Finance Committee where Wendy Piper, David Ross, and Chris Coates will serve a one year term and George Maglaras, Deb Shackett, and Ted Purdy will serve a two-year term. Collins **SECONDS** the **MOTION**. Roll call vote: Berry, aye; Bergeron, aye; Champagne, aye; Coates, aye; Collins, aye; Cunningham (via Lewko proxy), aye; Devoy (via Richardson proxy), aye; Englund, aye; Fish, aye; Heroux, aye; Kivikoski, aye; Klebe, aye; Lagos, aye; Lewko, aye; Libby, aye; Mills, aye; Monier, aye; Pappas, aye; Piper, aye; Richardson, aye; Ross, aye; Rowe, absent; Scurry, aye; Shackett (via Richardson proxy), aye; Stacey, Taylor (via Richardson proxy), aye; Trachy (via Lewko proxy), aye; Trombly, aye; Waring (via Richardson proxy), aye; Weed, aye; Wyman, aye. The **MOTION PASSES**.

XIII. Strategic Planning Committee

- a. Per the 2.14 meeting of the Steering Committee, a motion was made to “seek formation of the Strategic planning Committee and disbanding of the Steering Committee.”
- b. Per Section VIII.2.a.: Nominations: Nominations for members to serve on standing Committees shall be requested from the Executive Committee by the President.
- c. Per Section VIII.2.b. Confirmation: The Executive Committee shall confirm members to serve on standing Committees, other Committees of the Corporation, and Affiliates.
- d. Per Section VIII.7 defining the Strategic Planning Committee:
 - i. The duties of the Strategic Planning Committee shall be to:
 1. Recommend strategic goals and objectives to the Executive Committee;
 2. Monitor and evaluate implementation of goals and objectives;
 3. Report no less than quarterly to the Executive Committee; and
 4. Meet as needed.
 - ii. Number of members: 10 – one from every county
 - iii. Qualifications: Appointed or elected official from a county in good standing.
 - iv. Term of Membership: Two years
- e. Nominations collected from the Executive Committee: Belknap: Deb Shackett; Coos: Jennifer Fish; Cheshire: Jack Wozmak; Grafton: Julie Libby; Hillsborough: Chad Monier; Merrimack: Ross Cunningham; Strafford: Ray Bower; Strafford alternate: George Maglaras; Sullivan: Derek Ferland. There were no nominations from Carroll nor Rockingham counties.
- f. Weed makes a **MOTION** to accept the slate as described above. Richardson **SECONDS** the **MOTION**. Weed invokes unanimous consent. The **MOTION PASSES**.

XIV. COVID-19 Updates

- a. Federal updates
 - i. Horgan explains new treasury guidance is out on CARES Act dollars.
- b. GOFERR updates

- i. Monahan explains that Jerry Little has stepped down as Director, to be filled by Taylor Caswell.
- ii. Monahan explains the Association is awaiting additional guidance on nursing home lost revenues, reimbursement of professional fees related to COVID-19 response.
- iii. Monahan explains the possibility of an extension of the Healthcare Stabilization Program.
- iv. General discussion of future COVID-19 testing costs.

XV. State Government Updates

- a. Monahan explains that the reduction in general revenue will drive much of the next budget cycle - watching closely for restrictions on budget reductions.
- b. Monahan explains that about 500 bills died, a much smaller number were included in omnibus bills. Vetoed bills will be taken up at the Whittemore Center by the House – do not expect vetoes to be overridden.
- c. Monahan explains that the legislative filing period is open until 9.18, though anticipate that legislative deadlines may be pushed due to inability to meet in person. Horgan will work with Affiliates for any affirmative bills.
- d. Horgan explains that new member orientation will not be in-person – NHAC staff is working on virtual boot camp
- e. Weed requests Q&A report of FMAP to new State-County Finance Committee
- f. Brief discussion held on property tax collection and the nursing home bed tax.

XVI. Affiliate Updates

- a. (Kivikoski has joined the meeting).
- b. Commissioners Council: Pappas reports no new updates but for the Commissioners Council Dues Committee
- c. County Attorneys: No report.
- d. Deeds: Stacey reports that offices are open in some shape or form to the public. Local probate offices have shifted probate records to Concord. Deeds Affiliate has written letter on the matter and received the response that the operation will cease.
- e. Sheriffs
- f. Human Resources: Kivikoski has information on Conference sessions.
- g. Nursing Homes: Ross explains awaiting new testing guidelines.
- h. Administrators: Libby explains that the group has been meeting weekly on the intergovernmental transfer and FMAP issues.

XVII. Other business

- a. No other business.

XVIII. Next meeting

- a. The next meeting will be Friday, Oct. 2, 2020.

XIX. Adjournment

- a. Stacey makes a **MOTION** to adjourn the meeting. Lewko **SECONDS** the **MOTION**. Roll call vote: Berry, aye; Bergeron, aye; Champagne, absent; Coates, aye; Collins, absent; Cunningham (via Lewko proxy), aye; Devoy (via Richardson proxy), aye; Englund, aye;

Fish, aye; Heroux, aye; Kivikoski, aye; Klebe, aye; Lagos, aye; Lewko, aye; Libby, aye; Mills, aye; Monier, absent; Pappas, aye; Piper, aye; Richardson, aye; Ross, aye; Rowe, aye; Scurry, aye; Shackett (via Richardson proxy), aye; Stacey, Taylor (via Richardson proxy), aye; Trachy (via Lewko proxy), aye; Trombly, aye; Waring (via Richardson proxy), aye; Weed, aye; Wyman, aye. The **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on 9.11.2020.

Minutes approved on 10.2.2020.