

### 11.3.2021 Commissioners Council Meeting Minutes

#### I. Call to order

- a. Maglaras calls the meeting to order at 12:05 PM finding a quorum fit to conduct business per Article VI Section D: "A quorum is a majority of member counties in good standing and present."
- b. Roll call: Commissioner Brian Chirichiello (via Alison Kivikoski proxy), Commissioner Kate Coyle (via Jason Henry proxy), Commissioner Robert Englund, Commissioner George Hebert, Commissioner Linda Lauer, Commissioner Terry McCarthy, Commissioner Bennie Nelson, Commissioner Toni Pappas, Commissioner Wendy Piper, Commissioner Matthew Plache, Commissioner Thomas Tombarello, and Commissioner Stuart Trachy of the Commissioners Council; Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

#### II. Approval of past meeting minutes

- a. Maglaras presents the minutes from the March 15, 2021, meeting. Tombarello makes a **MOTION** to approve the minutes. Lauer **SECONDS** the **MOTION**. Maglaras invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

#### III. Election of Officers

- a. Duchesne explains that election of Council Officers shall be in January of the odd-numbered year following the regular, state-wide election held in the even-numbered year.
- b. Maglaras makes a **MOTION** to nominate the following: Commissioner George Maglaras as Chair, Commissioner Robert Englund as Vice Chair, and Commissioner Linda Lauer as Clerk, to serve through the conclusion of the 2022 elections. Tombarello **SECONDS** the **MOTION**. Maglaras invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

#### IV. Discussion and review of dues and assessments

- a. Maglaras reviews the proposed budget from the Finance Committee, noting that the dues total has not increased, but some counties may see changes.
- b. Maglaras proposes a COVID-19 assessment to be paid via ARPA funds.
- c. Henry explains the Corrections Academy revenue shortfall due to small class sizes.
- d. Maglaras proposes an increase to the nursing home assessment as a way to use ARPA funds.
- e. Horgan explains David Ross' proposal for an Association traveling nurse program.

- f. Piper asks about the removal of Executive Board meeting food from the budget, and it is explained that it was a way to balance the budget and streamline operations.
- g. Piper makes a **MOTION** to approve the dues and assessments as presented. Henry **SECONDS** the **MOTION**. Trachy asks if there has been any feedback on the new formula. No member of the Council offers any feedback. Maglaras invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- h. Associate dues
  - i. Horgan explains that the UNH Cooperative Extension would like to participate as an Associate Member at \$2,500 per year.
  - ii. Henry makes a **MOTION** to accept the enrollment of the UNH Cooperative Extension as an Associate Member at \$2,500 per year. Trachy **SECONDS** the **MOTION**. Maglaras invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**V. Affiliate Updates**

- a. Corrections: Henry explains the purchase of chairs, a printer, a coffee pot, a laptop, and an internet booster to improve the quality of the Academy. Henry proposes bringing in a speaker to address breaking barriers for women in corrections.
- b. Commissioners Council: No update.
- c. County Attorneys: No update.
- d. Deeds: No update.
- e. Sheriffs: No update.
- f. Human Resources: Kivikoski explains that the Affiliate has confirmed a professional speaker at no expense, though the speaker typically costs \$6,000.
- g. Nursing homes: No update.
- h. Administrators: No update.

**VI. Other business**

- a. Maglaras asks for interest regarding the possibility that Attorney Jim Boffetti take up the counties' lawsuit regarding the opioid settlement.

**VII. Next meeting**

- a. The next meeting will be at the call of the Chair.

**VIII. Adjournment**

- a. Plache makes a **MOTION** to adjourn the meeting. Henry **SECONDS** the **MOTION**. Maglaras invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on November 3, 2021.*

*Minutes approved on December 2, 2022.*