

3.18.22 Executive Committee Meeting Minutes

I. Call to order

- a. Piper calls the meeting to order at 10:05 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll: Lynn Beede (attending virtually), David Berry (via Ferland proxy), Mark Brave (via Maglaras proxy), Chris Coates, Suzanne Collins, Joe Costanzo (via Trachy proxy), Ross Cunningham (via Trachy proxy), Robert Englund (via Coates proxy), Derek Ferland, Jennifer Fish (attending virtually), George Hebert (via Ferland proxy), Jason Henry (via Tombarello proxy), Kathryn Kindopp (via Coates proxy), Carolyn Kirby, Alison Kivikoski, Sara Lewko , George Maglaras, Laura Mills (via Collins proxy, attending virtually), Chad Monier, Heather Moquin (via Trachy proxy), Ben Nelson (via Ferland proxy), Chuck Nickerson, Toni Pappas, Wendy Piper, Deanna Rollo (via Maglaras proxy), David Ross (via Monier proxy), Bob Rowe, Cathy Stacey, Tom Tombarello, Stuart Trachy, Sheryl Trombly (via Coates proxy), Tom Velardi (via Maglaras proxy), Robert Watson (via Maglaras proxy), Chuck Weed (via Coates proxy). Danielle Duchesne and Kate Horgan of the Dupont Group.

II. Pledge of Allegiance

- a. Tombarello leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (2.18.2022)

- a. Piper presents the minutes from the 2.18.22 meeting of the Committee. Tombarello makes a **MOTION** to approve the minutes. Kivikoski **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

IV. Presentation from the NACo High Performance Leadership Academy

- a. Dr. Tim Rahschulte provides an overview of the High Performance Leadership Academy and explains that enrollment is open for the next cohort that will begin in April.

V. Federal ARPA Update

- a. Chad Monier introduces Ms. Schena, the Hillsborough County ARPA expert. Madison Lightfoot from Senator Shaheen's office and Jen Kuzma of Senator Hasssan's office have joined the meeting to provide an update on the ARPA claw back.
- b. Coates poses a request that NH Medicaid providers continue to receive funds as COVID-19 requirements are still in effect (testing, personal protective equipment, etc.).
- c. Maglaras asks if changes to expenditure timelines for federal funds are on the horizon. Lightfoot explains there are no changes expected at this time.

- d. Lightfoot explains the application process can be found at <https://www.shaheen.senate.gov/appropriations-request>.

VI. Financial update – Sue Collins

- a. Collins presents the financials from February 2022. Collins notes that the dues are coming in at a good rate. Collins also explains that the fund balance will be reduced by \$100 due to a payment made by a vendor via Eventbrite. Tombarello makes a **MOTION** to accept the financial report. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

VII. Executive Committee appointments

- a. Merrimack County has appointed Heather Moquin, Nursing Home Administrator, to fill the vacant Merrimack seat.
- b. Carroll and Grafton still have one empty seat each.

VIII. Awards Committee

- a. Following the bylaws, Piper called for the establishment of an Awards Committee with the purpose of determining the awards process, ceremony structure, and awards.
- b. The following people were proposed to the slate of Committee members: Alison Kivikoski for Rockingham; Jen Fish for Coos; Sara Lewko for Merrimack; Bob Englund from Cheshire; Ray Bower for Strafford. No motion was made, a complete slate will be determined at the next meeting.

IX. Rumford Management Contract

- a. Piper reports that the Officers voted to recommend the Rumford Management contract to the Executive Committee. There will be no White Birch contract.
- b. Monier asks about an organizational chart of Rumford and Horgan explains that one has not been provided or previously requested.
- c. Horgan explains that the regular monthly payment has not changed and a single \$10,000 payment related to the additional Conference work has been added.
- d. Discussion to change the amount detailed in section 4 to \$112,000 annually instead of the duration of the term. Kirby makes a **MOTION** to approve the contract with the amendment. Maglaras **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

X. Annual Conference Update

- a. Lewko explains increases to registration rates and select sponsorship rates.

XI. Officer Elections

- a. Officer elections are coming up in December. Following the bylaws
- b. Section VI: "The Officers shall remain a part of the Executive Committee. Appointed or elected officials of member counties in good standing are eligible

to serve as and become an Officer, while 2 Officer positions must be filled by elected county officials.”

- c. Section VI.2. Term: The Officers shall hold office for two years. All Officers shall assume their positions on adjournment of the last meeting of the calendar year. An Officer may serve for two continuous terms and then must take a one-term break before serving for two more terms. No limit on the number of terms.
- d. Section VI.3. Nominations: The nominations process shall be led by the Vice President. Nominations may be made by any member of the Executive Committee in good standing. The call for nominations will be made to the Executive Committee by the scheduled November Executive Committee meeting in even numbered years, including information regarding the roles and responsibilities of each Officer position. Nominations shall be accepted from the floor during the last meeting of the calendar year.
- e. Section VI.4. Election: Officers shall be elected at the last meeting of even-numbered years, per the nominations process as defined in Section VI.4. Officers shall be elected by a majority vote of the Executive Committee. Every Officer must be from a member county in good standing for the term of their respective office in the Corporation.

XII. Strategic Planning Committee update – Derek Ferland

- a. Ferland explains that there is no update from the Committee. Ferland plans to review membership and plan meeting dates.

XIII. County-State Finance Committee Nomination

- a. Ted Purdy was nominated and approved to serve on the County-State Finance Committee in September 2020 for a term that expires in September 2022. Ted Purdy is retiring and stepping down from the Committee. Following the bylaws, NHAC President Piper must make the nomination and then the Executive Committee may vote to approve the nomination.
- b. Piper announced the nomination of Craig Labore to serve on the County-State Finance Committee to fulfill Purdy’s term through September 2022. Maglaras makes a **MOTION** to approve the nomination of Labore to the Committee. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XIV. County-State Finance Committee update – David Ross

- a. The Committee will meet next on 3.28 and the Committee will then convene quarterly meetings.

XV. State Government updates

- a. Horgan explains HB 1397 regarding length of term for select elected officials. On the topic, Pappas explains that the Sheriffs support the 4-year term. Rowe explains the benefit of a citizen government based on 2-year terms. Horgan explains that the original position of the NHAC was to support the bill as

introduced as it only affected Rockingham County. Maglaras provides his opinion that some positions should be simply appointed and not elected and that a recall statute should be included. Piper states her support for Commissioners to be elected to a 2-year term. Trachy makes a **MOTION** for the NHAC to support the HB 1397 application to all ten counties. Lewko **SECONDS**. Roll call vote: Berry, no; Brave, no; Coates, no; Collins, no; Costanzo, yes; Cunningham, yes; Englund, no; Ferland, no; Hebert, no; Henry, absent; Kindopp, no; Kirby, no; Kivikoski, abstain; Lewko, yes; Maglaras, no; Mills, no; Monier, no; Moquin, yes; Nelson, no; Nickerson, no; Pappas, no; Piper, no; Rollo, no; Ross, no; Rowe, no; Stacey, no; Tombarello, absent; Trachy, yes; Trombly, no; Velardi, no; Watson, no; Weed, no. The **MOTION FAILS**. Maglaras requests the Strategic Planning Committee take on the issue of county elected officials' terms.

- b. Horgan highlights certain bills that now affect the counties. Horgan recommends that the Association oppose HB 1347. Maglaras makes a **MOTION** for the Association to oppose HB 1347. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**. Horgan recommends that the Association oppose HB 1296. Maglaras makes a **MOTION** for the Association to oppose HB 1296. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- c. Horgan highlights priority bills on the floor: SB 374 went to interim study. SB 344 has a floor amendment in the works. Everything on House consent calendar went through. HB 1476 went through ought to pass. HB 1439 went through with an amendment. HB 1455 did pass. HB 1033 got tabled. Horgan explains that the House will not meet again until March 31.

XVI. Affiliate updates

- a. Corrections: No update.
- b. Commissioners Council: Maglaras provides an update on the Opioid Trust Commission. Maglaras will speak at the next meeting of the Commission to explain the role of county government in opioid abuse and addiction abatement and prevention. Horgan will collect individual county letters to provide to Maglaras. Horgan will send instructions to each county for this project. Lewko makes a **MOTION** for the Association to support the creation of a non-lapsing fund for a per-member participant in the opioid trust. Ferland **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- c. County Attorneys: No update.
- d. Deeds: Monahan explains the Affiliate is watching remote notary practices. Monahan also explained that the Affiliate does support the 4-year term change to the HB 1397.
- e. Sheriffs: No update.
- f. Human Resources: No update.

- g. Nursing homes: Kindopp explains new vaccination requirements and the workforce challenges that have come with it. Kindopp explains that the CDC guidelines for healthcare facilities are still different than other facilities.
- h. Administrators: Monier explains that the administrators met on February 22 to discuss FMAP with Henry Lipman. Monier states that the administrators continue to meet weekly. Coates adds a big thank you to David Ross for his work on the State-County Finance Committee.

XVII. Other business

- a. Horgan announces that the Dupont Group is moving to 11 S Main St., Ste. 200 in Concord.
- b. Ferland announces that Sullivan County has the following openings: nursing home administrator, nursing director, and corrections superintendent.

XVIII. Next meeting

- a. The next meeting will be on April 15 at Primex.
- b. All booked meeting dates:
 - i. Friday, April 15 at Primex
 - ii. Friday, May 6 at Primex
 - iii. Friday, June 10 at Primex
 - iv. September 2 at Merrimack Old County Courthouse
 - v. November 4 at Merrimack Old County Courthouse
 - vi. December 2 at Merrimack Old County Courthouse
 - vii. Likely to meet during the 2022 Annual Conference

XIX. Adjournment

- a. Lewko makes a **MOTION** to adjourn the meeting. Kirby **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on 3.18.22.

Minutes approved on 5.6.22.