

3.5.2021 Officer Meeting Minutes

- I. **Call to Order**
 - a. Piper calls the meeting to order at 9:02 AM finding a quorum fit to conduct business.
 - b. Horgan explains the meeting is in compliance with 91-A and relevant Emergency Orders.
 - c. Horgan calls the roll of those present: Sue Collins, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed.

- II. **Approval of past meeting minutes (2.5.2021)**
 - a. Piper presents the minutes from the February 5, 2021 meeting of the Officers. Piper presents a question to complete the sentence in section I.A. to read “and that the meeting is in compliance with 91-A and relevant Emergency Orders.” Collins makes a **MOTION** to approve the minutes with the edit. Weed **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

- III. **Financial Update**
 - a. Collins presents the financials with revenues so far at \$2,618 and expenses at \$15,116. With about \$125,000 fund balance, all is well. Dues invoices were sent out on 2.27. The only 2020 receivable is \$1,0000 from BayMark.

- IV. **2021 Annual Conference Contract**
 - a. Horgan presents the Annual Conference contract as proposed by the Dupont Group.
 - b. Tombarello makes a **MOTION** to recommend the contract be signed by the Executive Committee. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

- V. **Other business**
 - a. Monahan discusses American Rescue Plan Act. More than \$2 million to be allocated to the counties, and some money directed to the state may be available for counties. Monahan explains that a memo from the Dupont Group is forthcoming to describe the work involved to analyze the Act and to determine any necessary mechanisms to benefit from the funds.
 - b. Horgan explains time limits and deadlines for applications, spending, and fund availability.

- VI. **Next meeting**
 - a. The next meeting will be April 2, 2021 at 9:00 AM.

- VII. **Adjournment**
 - a. Coates makes a **MOTION** to adjourn the meeting. Collins **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on March 5, 2021.

Minutes approved on April 2, 2021.