

6.4.2021 Officer Meeting Minutes

I. Call to Order

- a. Piper calls the meeting to order at 9:01 AM finding a quorum fit to conduct business.
- b. Horgan explains that the meeting follows 91-A, emergency orders, and has been publicly noticed.
- c. Horgan calls the roll of those present: Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello of the NHAC Officers. Danielle Duchesne, Kate Horgan, Jim Monahan of the Dupont Group.

II. Approval of past meeting minutes (5.7.2021)

- a. Piper presents the minutes from the May 7, 2021, of the Officers. Piper presents two items for review: clarifying section IV a; and last two sentences of section IV a. Tombarello makes a **MOTION** to approve the minutes with proposed changes. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

III. Financial Update

- a. Collins presents the financials explains royalties received from NACo. Only 22% of budget has been expended for 2021. Stacey makes a **MOTION** to accept the report. Tombarello **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

IV. Merrimack County Lease Agreement

- a. Horgan explains that the current lease expires in July 2021. The proposed lease will be a 2-year lease with payment every 6 months. Horgan explains that the Corrections Academy is a separate \$1,000 per Academy. Piper asks if the NHAC should consider extending the agreement that was reached last year for rent-free months for those when no meetings or Correction Academies are held. The Officers agree to take time to review the lease for one week and reconvene for a special meeting.

V. Other business

- a. Horgan explains NH Municipal Association work group opportunity that may be scheduled around the June 24 ARPA webinar.

VI. Next meeting

- a. The next meeting will be June 11 at 12:30 PM.

VII. Adjournment

- a. Stacey makes a **MOTION** to adjourn the meeting. Tombarello **SECONDS** the **MOTION**. Unanimous consent. The **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on June 4, 2021.

Minutes approved on June 11, 2021.