

**President**  
Wendy Piper  
Grafton County Commissioner

**Vice President**  
Cathy Stacey  
Rockingham County Register of Deeds

**Treasurer**  
Chuck Nickerson  
Rockingham County Finance Director

**Bylaws Chair**  
Chris Coates  
Cheshire County Administrator



11 S Main St., Ste. 202  
Concord, NH 03301

info@nhcounties.org  
www.nhcounties.org

**Immediate Past President**  
Chuck Weed  
Cheshire County Commissioner

**At-Large**  
Toni Pappas  
Hillsborough County Commissioner

**At-Large**  
Ross Cunningham  
Merrimack County Administrator

**October 23, 2023**  
**Officers Meeting Minutes**  
**DoubleTree Manchester Downtown Hotel**

**I. Call to order**

- a. Commissioner Piper calls the meeting to order at 8:05 AM finding a quorum fit to conduct business.
- b. Ms. Horgan takes the roll: Administrator Chris Coates, Director Chuck Nickerson Commissioner Toni Pappas, Commissioner Wendy Piper, Administrator Ross Cunningham, Register Cathy Stacey of the NH Association of Counties Officers. Danielle Duchesne, Kate Horgan, and Jim Monahan of Rumford Management/Dupont Group. Commissioner Steven Goddu and Commissioner Brian Chirichiello of the public.

**II. Approval of past meeting minutes**

- a. Commissioner Piper presents the minutes from the September 22, 2023 meeting of the Officers. Register Stacey makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**III. Consideration of 2024, 2025, 2026 Mt. Washington Hotel contract**

- a. Ms. Duchesne presents a 3-year contract to hold the Conference at the Mt. Washington Hotel in 2024, 2025, and 2026.
- b. Administrator Cunningham makes a **MOTION** to recommend to the Executive Committee to approve the contract. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

**IV. Consideration of Dupont Group contract**

- a. Ms. Horgan presents the Dupont Group contract. Mr. Monahan explains the contract is a 2-year contract to allow for ongoing legislative work, with a one-year option. Ms. Horgan explains that the fee has increased by roughly 10%.
- b. Register Stacey makes a **MOTION** to recommend to the Executive Committee approval of the contract. Director Nickerson **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

**V. Other business**

- a. Director Nickerson presents the financials and explains that the net revenues for the Conference are anticipated to be above budget. Director Nickerson recommends that many expense lines be increased due to inflation. Register Stacey makes a **MOTION** to accept the financial report. Administrator Cunningham **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

**VI. Next meeting**

- a. Next meeting will be on Friday, November 17 at 9:30 AM at Primex.
- b. Other planned meetings are scheduled for:
  - i. Friday, Dec. 15
  - ii. Friday, Jan. 19, 2024
  - iii. Friday, Feb. 16, 2024
  - iv. Friday, March 15, 2024
  - v. Friday, April 19, 2024
  - vi. Friday, May 17, 2024
  - vii. Friday, June 21, 2024
  - viii. Friday, Sept. 20, 2024
  - ix. Friday, Oct. 18, 2024
  - x. Friday, Nov. 15, 2024
  - xi. Friday, Dec. 20, 2024

**VII. Adjournment**

- a. Register Stacey makes a **MOTION** to adjourn the meeting. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

*Danielle Duchesne prepared the minutes on October 23, 2023.*

*Minutes approved on November 17, 2023.*