

12.6.19 Officers Meeting

In attendance: Paul Bergeron, Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed; Danielle Duchesne, Kate Horgan and Jim Monahan of the Dupont Group

I. Call to Order:

- a. Weed calls the meeting to order finding a quorum fit to conduct business. For the record it is impractical for Tombarello to attend in-person and he is not with anyone else and is participating by phone.

II. Approval of Past Meeting minutes

- a. Weed presents the minutes from the November 8, 2019 meeting of
- b. Stacey makes a **MOTION** to approve the minutes, Bergeron **SECONDS** the **MOTION**.
- c. Roll call vote ayes: Paul Bergeron, Sue Collins, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed.
- d. **MOTION** is unanimously **APPROVED**.

III. Financial Update – Sue Collins

- a. \$2,116 left in dues to collect.
- b. Few unpaid invoices for the 2019 Conference are being followed-up on.
- c. Revenues need to be collected from the Corrections Academy 111th and 112th.
- d. Revenue and expenses overall look good.
- e. Overall under expended which will help with the fund balance.
- f. Monahan explains that we be careful of cash flow in the first quarter of 2020.

IV. Rumford Management Contract

- a. Hard copies are made available in addition to emailed electronic copies.
- b. Monahan explains that there are 3 contracts: Rumford, White Birch, and Dupont Group.
- c. Monahan explains aspirational projects, “blue sky.”
- d. Collins makes a **MOTION** to recommend to the Executive Committee the Rumford management contract as presented. Wendy **SECONDS** the **MOTION**.
- e. Roll call vote ayes: Bergeron, Collins, Pappas, Piper, Tombarello, Weed.
- f. Roll call votes abstentions: Stacey.
- g. The **MOTION PASSES**.

V. Other Business

- a. Weed discusses cost shifting. Suggests that the Steering Committee work on cost-shifting.
- b. Monahan explains that Dupont Group should be left out of opioid settlement. NHAC should remain the messenger but should be no further involved. The role of the NHAC must be defined within the opioid settlement.

VI. Next meeting

- a. Next meeting will be January 17, 2020 at Primex.

VII. Adjournment

- a. Piper makes a **MOTION** to adjourn the meeting. Stacey **SECONDS** the **MOTION**.
- b. Roll call vote ayes: Paul Bergeron, Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello, Chuck Weed.
- c. The **MOTION** is unanimously **APPROVED**.

Minutes prepared by Danielle Duchesne on December 6, 2019.

Minutes approved on January 17, 2020.