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5.17.2024 50th Anniversary Planning Committee Minutes
11:00 AM
Primex
46 Donovan St., Concord, NH

I. Call to order

- a. Director Kivikoski calls the meeting to order at 10:43 AM finding a quorum fit to conduct business. Those in attendance: David Berstein, Administrator Julie Libby, Director Linda Matchett, Mary Kay MacNichol, Director Kivikoski, and Director Snide of the Committee. Superintendent Travis Cushman, Jessica Riendeau, and Holly Burbank of the public. Ms. Duchesne of the Dupont Group.

II. Logo Approval

- a. Ms. Duchesne presents the logo and asks for final edits and/or approval. The Committee approves of the logo with flexibility for use as header and with and without the blue background.

III. Swag options

- a. Ms. Duchesne reviews the Lands' End pricing options for Committee selection.
- b. Director Kivikoski suggests that an add-on item be available during Conference registration to be paid for by the registrants.

IV. Budget

- a. The Committee reflects on how to finance each portion of the 50th Anniversary items.
 - i. Executive Committee members will receive a Land's End fleece vest costing about \$1,500 total with the 50th Anniversary logo. The Committee agrees that there should be a 50th Anniversary Celebration fee added to the dues for the 2025 budget, though the aim will be to get the expense covered by a sponsor if possible. An order will be compiled in February 2025 for the Executive Committee so the vest can be worn throughout the year. Administrator Cunningham will investigate additional vendors.
 - ii. Due to the many instances of overlap between the 50th Anniversary and the 2025 Annual Conference host County, Grafton, Administrator Libby proposes that the 50th Anniversary Planning Committee ask the Executive

Committee to: allow the 50th Anniversary Planning Committee to host the 2025 Conference, bump Grafton to host the 2026 Annual Conference, and for Hillsborough to host the 2027 Annual Conference. The Committee agrees to make the proposal at the next Executive Committee meeting, pending Administrator Libby's ask of the Grafton County Commissioners and Hillsborough County Administrator Chad Monier.

V. Other business

- a. No other business.

VI. Next meeting

- a. June 21 after the Executive Committee meeting.

VII. Adjournment

- a. Director Snide makes a **MOTION** to adjourn the meetings. Director Libby **SECONDS** the **MOTION**. Director Kivikoski invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on May 17, 2024.

Minutes approved on June 21, 2024.