

President
Wendy Piper
Grafton County Commissioner

Vice President
Cathy Stacey
Rockingham County Register of Deeds

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Chris Coates
Cheshire County Administrator



11 S Main St., Ste. 200
Concord, NH 03301

info@nhcounties.org
www.nhcounties.org

Immediate Past President
Chuck Weed
Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

5.19.2023 Executive Committee Meeting Minutes

I. Call to order

- a. Commissioner Piper calls the meeting to order at 10:05 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Lynn Beede (via Commissioner Pappas proxy), Director Mary Bourque, Administrator Ray Bower (via Commissioner Pappas proxy), Superintendent Ben Champagne (via Director Nickerson proxy), Commissioner Brian Chirichiello (via Register Stacey proxy), Treasurer Suzanne Collins (via Commissioner Pappas proxy), Administrator Ross Cunningham (via Director Lewko proxy), Superintendent Travis Cushman (via Director Lewko proxy), Superintendent Sean Eldridge (via Major Bachelder proxy), Administrator Derek Ferland, Superintendent Jason Henry (via Director Nickerson proxy), Dr. Tory Jennison (via Commissioner Pappas proxy), Attorney Carolyn Kirby (via Commissioner Pappas proxy), Director Alison Kivikoski, Administrator Craig Labore (via Commissioner Piper proxy), Administrator Matt Lagos, Director Sara Lewko, Commissioner George Maglaras (via Commissioner Pappas proxy), Director Linda Matchett, Commissioner Terry McCarthy (via Director Matchett proxy), Administrator Heather Moquin (via Director Lewko proxy), Commissioner Ben Nelson (via Administrator Ferland proxy), Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Wendy Piper, Administrator Shelley Richardson (via Commissioner Pappas proxy), Commissioner Deanna Rollo (via Commissioner Pappas proxy), Director Hilary Snide (via Administrator Ferland proxy), Register Cathy Stacey, Commissioner Stuart Trachy, Commissioner Robert Watson (via Commissioner Pappas proxy) of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Commissioner Trachy leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (April 21, 2023)

- a. Commissioner Piper presents the minutes from the April 21 meeting of the Committee. Register Stacey makes a **MOTION** to approve the minutes.

Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Financial Update – Chuck Nickerson

- a. Director Nickerson provides a financial update and explains that 48% of revenues have been earned and that expenses are expended to 23%. Director Nickerson explains that, with the cash balance around \$240,000, the Association is in a good financial state. Commissioner Trachy makes a **MOTION** to accept the financial report. Director Matchett **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

V. Executive Committee appointments

- a. Ms. Horgan explains that Coos County Administrator Jennifer Fish has resigned, leaving a vacant seat on the Executive Committee.

VI. Annual Conference

- a. Commissioner Piper presents the TD Bank sponsorship terms and conditions contract as approved at the Officers meeting. Register Stacey makes a **MOTION** to approve the contract. Director Matchett **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- b. Ms. Duchesne reminds everyone that the registration, schedule, and hotel information are all posted to the website.
- c. Ms. Duchesne explains that the 2023 Awards program will close on June 16. As of May 11, four nominations have been received.

VII. County-State Finance Committee update – David Ross

- a. Ms. Horgan explains the Committee will meet on May 31.

VIII. State Government updates

- a. Mr. Monahan explains that the Senate has had possession of the budget since the House passed it in March. The Senate has to report the budget out of Committee by June 7. Mr. Monahan explains that Association priorities in the budget look good, such as the Medicaid provider rate reimbursements, though the nursing home reimbursement rate may hit the upper payment limit. Mr. Monahan explains that there is an effort to increase the county cap, led by Senator Rosenwald, so that the increased funds go towards the nursing homes to obtain a federal match.
- b. Ms. Horgan explains that the Legislative Committee has been dealing with HB 270, regarding redistricting. Ms. Horgan explains that the Association is looking to non-concur on HB 270 with a division vote and asks that the Committee members rally turnout for this vote. Ms. Horgan will send talking points to the entire Executive Committee on this matter.

IX. Affiliate updates

- a. Corrections: Major Bachelder explains that correctional facilities continue to struggle with workforce.
- b. Commissioners Council: Ms. Horgan explains that the Commissioners Council may meet at the Conference.
- c. County Attorneys: No report.

- d. Deeds: Register Stacey reports that the next meeting of the Affiliate will be in June.
- e. Sheriffs: No report.
- f. Human Resources: Director Kivikoski reports that the Affiliate recently met at Primex and discussed mask requirements and other changing rules. Director Kivikoski explains that the next meeting of the Affiliate is on May 26.
- g. Administrators: Director Nickerson explains that the Administrators are working with the Opioid Abatement Trust Fund, having seen the potential for an increase in funding and dollar-for-dollar reimbursement for the last three years of MAT.
- h. Nursing Homes: Administrator Lagos explains that the Affiliate will begin to meet in-person in June, with the next meeting to be held in Cheshire County.

X. Other business

- a. Commissioner Trachy asks if any ARPA dollars are in danger of being clawed back. Mr. Monahan explains that any obligated funds will be safe from a claw back.
- b. Commissioner Piper congratulates Major Brian Martineau of Hillsborough County and Superintendent Travis J. Cushman of Merrimack County for their graduation from the January National Association of Counties Leadership Academy.
- c. Ms. Duchesne reminds folks to RSVP for meetings as no one is assumed to attend.

XI. Next meeting

- a. The next meetings of the Executive Committee will be at Primex on:
 - i. Friday, June 16
 - ii. Friday, September 15
 - iii. Tuesday, October 24
 - iv. Friday, November 17
 - v. Friday, December 15

XII. Adjournment

- a. Director Lewko makes a **MOTION** to adjourn the meeting. Register Stacey **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on May 19, 2023.

Minutes approved on June 16, 2023.