

9.10.2021 Officers Meeting Minutes

PRIMEX

I. Call to Order

- a. Piper calls the meeting to order finding a quorum fit to conduct business.
- b. Horgan calls the roll of those present: Sue Collins, Toni Pappas, Wendy Piper, Cathy Stacey, Tom Tombarello (via Jason Henry proxy) of the NHAC (NH Association of Counties) Officers; Jason Henry of the Executive Committee; Danielle Duchesne, Kate Horgan, Jim Monahan of the Dupont Group.

II. Approval of past meeting minutes (6.11.2021)

- a. Piper presents the minutes from the June 11, 2021 of the Officers. Collins makes a **MOTION** to approve the minutes with corrections provided by Wendy. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

III. Financial Update

- a. Collins presents the financials and notes they are quiet. Belknap has paid the balance of their dues while Carroll County is the only county outstanding in dues payment. Unexpected revenue from NACo (National Association of Counties) from the Professional Development Academy was received. In general, in good financial shape.

IV. 2021 NHAC Lease

- a. Horgan explains negotiations with Merrimack County regarding cleaning services. The Association will pay for cleaning services as needed.
- b. Henry makes a **MOTION** to move the lease to the Executive Committee for approval. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

V. Proposed Partnership for Broadband Investment Planning Capacity Building

- a. Horgan explains the Proposed Partnership for Broadband Investment Planning Capacity Building, brought to the NHAC by the NH Municipal Association. The contract promises assistance to NHAC member counties to plan broadband project, provide technical assistance, work with investors and providers, ensure affordable pricing, and help counties to become "broadband ready." Any project for a member county would be \$10,000 and NHAC would receive a revenue share of \$1,500. This is not an exclusive contract.
- b. Stacey explains that Rockingham County's Board of Commissioners would like to table the approval of the contract for more time to review.
- c. Henry makes a **MOTION** for NHAC staff to reach out to Dr. McLaughlin for an informational webinar. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

VI. NACo State Association Executives Meeting

- a. Horgan explains the opportunity to respond to RFP (Request for Proposal) for the State Association Executive meetings for 2022 and/or 2023.
- b. Horgan recommends that items get moved around for Association staff to attend the upcoming Duluth State Association Executives meeting. Henry suggests Academy Coordinator funds could be used since the Association has not paid that item out.
- c. Officers agree for NHAC staff to move forward with an RFP submission.

VII. Annual Conference Speaker Eric Collett Contract

- a. Horgan presents the contract with Eric Collett for his time and services to speak at the Annual Conference, as approved by the Association Officers. Stacey makes a **MOTION** to recommend the contract for approval and move the contract on to the Executive Committee. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

VIII. three+one Revenue Sharing Program

- a. Horgan presents information about the three+one by CashVest revenue sharing program.
- b. Piper and Stacey explain that NACo should review and clean up the contract.
- c. Horgan explains that Association staff will request an informational webinar from three+one by CashVest.
- d. Stacey expresses concern about the master agreement. Horgan will check in on perpetuity clause.

IX. Other business

- a. Coates explains that the 2022 conference may be held at the Mount Washington Hotel to bring everyone together in a big space. Cheshire could pass the Conference hosting to Coos. Henry explains that, alternatively, the 2022 Conference could be a hostless Association Conference.
- b. Henry explains that the webinar format for 2020 virtual session was not good, suggests Zoom meetings platform.
- c. Henry explains further discussions necessary due to small cadet class size and inability to break even. Monahan suggests that ARPA (American Rescue Plan Act) funds may be used to offset costs.

X. Next meeting

- a. The next meeting will be Friday, October 1.

XI. Adjournment

- a. Pappas makes a **MOTION** to adjourn the meeting. Henry **SECONDS** the **MOTION**. Unanimous consent. The **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on July 2, 2021.

Minutes approved on December 3, 2021.