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June 27, 2023 Awards Committee Meeting Minutes
Emergency Virtual Meeting

I. Call to order

- a. Commissioner Pappas calls the meeting to order at 2:03 PM finding a quorum fit to conduct business.
- b. Ms. Duchesne calls the roll: Administrator Ray Bower, Superintendent Ben Champagne, Commissioner Bob Englund, Director Alison Kivikoski, Director Sara Lewko, Administrator Julie Libby, and Commissioner Toni Pappas of the Awards Committee. Danielle Duchesne of the Dupont Group.

II. Approval of past meeting minutes (March 27, 2023)

- a. Director Kivikoski presents the minutes from the March 27, 2023 meeting of the Committee. Director Kivikoski makes a **MOTION** to approve the minutes. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

III. Consideration of 2023 nominees

- a. The Committee notes that the nomination of Jeseca Wendel is "Employee of the Year: County Employee (Individual)" not "Employee of the Year: County Nursing Home Employee."
- b. The Committee considers nominations for the County Attorney Employee of the Year Award. Director Kivikoski makes a **MOTION** to approve the nominations of Sarah Hoskins, Terri Harrington, and Kathleen Winter. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- c. The Committee considers nominations for the County Registry of Deeds Employee of the year Award. Director Lewko makes a **MOTION** to approve Pamela Berling and Lynn Williams. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- d. The Committee considers the nomination for the County Sheriff Employee of Year Award. Kivikoski makes a **MOTION** to approve Justin Malcolm. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

- e. The Committee considers the nominations for County Corrections Employee of the Year Award. Director Lewko makes a **MOTION** to approve Karen Santuccio, Scott McLaughlin, Sean Norton, Steve Goldman, Matt Lockhart, Troy Chabot, and Brian Paine. Commissioner Englund **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- f. The Committee moves the County Nursing Home Employee of the Year Award nominations for Doreen Paquette and Jeseca Wendel to the County Employee of the Year category. The Committee considers the nominations for County Nursing Home Employee of the Year. Director Kivikoski makes a **MOTION** to approve Paula Chandler, Windy Ross, Jessica Mancuso, Lisa Thomas, Kristina Lapoint, and Sherrie Kneeland. Commissioner Englund **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- g. The Committee considers the nominations for the County Assisted Living Employee of Year Award. Superintendent Champagne makes a **MOTION** to approve Pauline Jacques and Cathryn Murdough. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- h. The Committee considers the Rockingham County submissions for County Employee of the Year. Director Kivikoski makes a **MOTION** to approve the nomination of Jeseca Wendel. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- i. The Committee considers the Cheshire County submissions for County Employee of the Year. Commissioner Englund makes a **MOTION** to approve the nomination of Judy Gallagher. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- j. The Committee considers the other county submissions for County Employee of the Year. Director Kivikoski makes a **MOTION** to approve the nominations of Linda Harris, Bob Hoyt, and David Baggs. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- k. The Committee considers Cheshire County nominations for the County Team of the Year Award. Superintendent Champagne makes a **MOTION** to approve the nomination of the Social Services Team. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- l. The Committee considers all other county nominations for the County Team of the Year Award. Director Kivikoski makes a **MOTION** to approve the nominations of: Merrimack County Finance Department: Cristina Burzo, Diane Dorval, Michael Rivard, Aaron Turner; Sullivan County Dietary Team; Strafford County Community Corrections Team; Rockingham County Environmental Services; and the Carroll County Communications. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- m. The Committee considers the nominations for the County Superintendent of Year Award. Superintendent Champagne makes a **MOTION** to approve Joseph

- Costanzo. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- n. The Committee considers nominations for the County Administrator of the Year Award. Director Kivikoski makes a **MOTION** to approve the nominations of Chad Monier. Director Lewko **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - o. The Committee considers nominations for the County Commissioner of the Year Award. Director Lewko makes a **MOTION** to approve the nomination is Commissioner Kathryn Coyle. Superintendent Champagne makes a **MOTION** to approve the nomination of Commissioner Jack Wozmack. Commissioner Englund **SECONDS** the **MOTION**. Commissioner Pappas takes a roll call vote: Director Lewko, aye; Commissioner Englund, aye; Director Kivikoski, abstain; Superintendent Champagne, aye; Director Libby, aye; Administrator Libby, aye; Administrator Bower, aye; Director Snide, aye. The **MOTION PASSES**.
 - p. The Committee considers nominations for the County Sheriff of the Year Award. Director Kivikoski makes a **MOTION** to approve the nomination of Domenic Richardi. Superintendent Champagne **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - q. The Committee considers the nomination for the State Legislator of the Year Award. Superintendent Champagne makes a **MOTION** to approve the nomination of Representative Dianne Schuett. Director Kivikoski **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - r. The Committee considers the nomination for the Profile Service Award. Director Lewko makes a **MOTION** to approve the nomination of Carolyn M. Kirby, Esquire. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - s. The Committee considers the nomination for the Commissioner Ray Burton Community Service Award. Director Kivikoski makes a **MOTION** to approve the nomination of Casey Callahan. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
 - t. Director Kivikoski and Director Snide leave the meeting for the Committee to consider the nominations for the County Human Resources Administrator of the Year Award. Administrator Bower makes a **MOTION** to approve the nomination of Alison Kivikoski. Superintendent Champagne **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IV. Other business

- a. Administrator Bower asks when awards will be presented and Ms. Horgan explains the awards presentations during the Annual Conference.
- b. The Committee discusses the possibility of more award categories for 2024.

V. Next meeting

- a. The next meeting will be at the call of the Chair.

VI. Adjournment

- a. Director Lewko makes a **MOTION** to adjourn the meeting. Administrator Bower **SECONDS** the **MOTION**. Commissioner Pappas invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on June 27, 2023.

Minutes approved on August 7, 2023.