

## 9.2.2022 Officers Meeting Minutes

### PRIMEX

#### I. Call to Order

- a. Piper calls the meeting to order at 9:21 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll of those present: Chris Coates (via Piper proxy), Wendy Piper, Toni Pappas, Cathy Stacey of the Officers; Sue Collins joining virtually, Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

#### II. Approval of past meeting minutes – June 10, 2022

- a. Piper presents the minutes from the June 10, 2022, meeting of the Officers. Pappas makes a **MOTION** to approve the minutes as amended. Coates **SECONDS** the **MOTION**. Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

#### III. Financial Update

- a. Collins presents the financial report and explains that the revenues look good with just a portion of dues still outstanding from Hillsborough County and Conference sponsorships are coming in. On expenses, about \$46,000 owed on the Rumford contract due to an invoicing issue. Piper asks about the Conference expenses. Cunningham explains that the participation is low and that Merrimack would like to have the awards presentation entirely at the Conference.

#### IV. Contracts

- a. November 30 New Member Orientation venue contract: Horgan presents the November 30 New Member Orientation venue contract. Pappas makes a **MOTION** to recommend the contract for approval to the Executive Committee. Stacey **SECONDS** the **MOTION**. Stacey asks why the event will be not held at the church. Horgan explains that the in-house food, rentals, and tech keeps the event within budget. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.
- b. Dr. Miller Annual Conference plenary contract: Ross Cunningham presents the Dr. Miller Annual Conference plenary contract. Collins asks for the line item that will pay for this speaker and Cunningham explains that Primex will sponsor this speaker. Stacey makes a **MOTION** to recommend the contract for approval to the Executive Committee. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.
- c. Dr. Luran Star contract plenary contract: Ross Cunningham presents the Dr. Luran Star contract plenary contract. Stacey makes a **MOTION** to recommend the contract for approval to the Executive Committee. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.
- d. Henry Shein sponsorship contract: Duchesne presents the Henry Shein sponsorship application. Stacey makes a **MOTION** to approve the contract. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent and, hearing no objection, the **MOTION PASSES**.

#### V. Other business

- a. No other business.

**VI. Next meeting**

- a. The next meeting will be October 3 at the Annual Conference.

**VII. Adjournment**

- a. Stacey makes a **MOTION** to adjourn the meeting. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on September 2, 2022.*

*Minutes approved on October 3, 2022.*