

**President**  
Cathy Stacey  
Rockingham County Register of Deeds

**Vice President**  
Toni Pappas  
Hillsborough County Commissioner

**Treasurer**  
Chuck Nickerson  
Rockingham County Finance Director

**Bylaws Chair**  
Jason Henry  
Rockingham County Superintendent



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**Immediate Past President**  
Wendy Piper  
Grafton County Commissioner

**At-Large**  
Chris Coates  
Cheshire County Administrator

**At-Large**  
Ross Cunningham  
Merrimack County Administrator

Officers Meeting Minutes  
December 5, 2025 at 9:30 AM  
Primex

**I. Call to order**

- a. Register Stacey calls the meeting to order at 9:32 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Register Cathy Stacey, Commissioner Toni Pappas, Director Chuck Nickerson, Superintendent Jason Henry (via Director Nickerson proxy), Administrator Chris Coates (via Administrator Cunningham proxy, virtual), Administrator Ross Cunningham, Commissioner Wendy Piper of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management.

**II. Approval of past meeting minutes (November 10, 2025)**

- a. Register Stacey presents the minutes from the November 10, 2025, meeting of the Officers. Commissioner Pappas makes a **MOTION** to approve the minutes. Commissioner Piper **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**III. Financial Update – Chuck Nickerson**

- a. Director Nickerson presents the financial report. Director Nickerson explains that the Conference revenues are roughly \$70,000 over budget, while the Conference expenses are roughly \$48,000 over budget. Director Nickerson predicts a net positive towards fund balance for 2025. Commissioner Pappas makes a **MOTION** to accept the financial report. Commissioner Piper **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**IV. Other business**

- a. The Officers discuss the 2025 Annual Conference. Register Stacey explains that there is an issue with people not registering for the event but still attending meals. Commissioner Piper explains that Commissioner McLeod would like to see more programming for Commissioners and county government in general at the 2026 Conference.

**V. Next meeting**

- a. The next meetings of the Officers will be at Primex on:
  - i. Friday, January 9, 2026
  - ii. Friday, February 6, 2026
  - iii. Friday, March 6, 2026

- iv. Friday, April 3, 2026
- v. Friday, May 1, 2026
- vi. Friday, June 12, 2026
- vii. Friday, September 11, 2026
- viii. Friday, October 2, 2026
- ix. Friday, December 4, 2026

**VI. Adjournment**

- a. Commissioner Piper makes a **MOTION** to adjourn the meeting. Commissioner Pappas **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on December, 5 2025.*

*Minutes approved on February 6, 2026.*