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Rockingham County Register of Deeds

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Rockingham County Finance Director

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Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

1.19.2024 Executive Committee Meeting Minutes

I. Call to order

- a. Commissioner Piper calls the meeting to order at 10:03 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Kathryn Kindopp (via Administrator Coates proxy), Director Sheryl Trombly (via Administrator Coates proxy), Treasurer Chuck Weed (via Administrator Coates proxy), Administrator Matt Lagos (via Administrator Ferland proxy), Commissioner Ben Nelson (via Administrator Ferland proxy), Administrator David Ross (via Commissioner Pappas proxy), Director Chuck Nickerson (via Commissioner Pappas Proxy), Administrator Ray Bower (via Commissioner Pappas proxy), Commissioner George Maglaras (via Commissioner Pappas proxy), Commissioner Deanna Rollo (via Commissioner Pappas proxy), Commissioner Robert Watson (via Commissioner Pappas proxy), Dr. Tory Jennison (via Commissioner Pappas proxy), Administrator Craig Labore (via Commissioner Piper proxy), Superintendent Ben Champagne (virtual), Administrator Laura Mills (virtual), Superintendent Sean Eldridge, Director Linda Matchett, Administrator Chris Coates, Commissioner Wendy Piper, Commissioner Toni Pappas, Attorney Carolyn Kirby, Administrator Chad Monier, Commissioner Bob Rowe, Director Sara Lewko, Commissioner Stuart Trachy, Superintendent Travis Cushman, Superintendent Jason Henry, Director Alison Kivikoski, Register Cathy Stacey, Commissioner Brian Chirichiello, Director Mary Bourque Administrator Derek Ferland of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group. Paul Chiarantona (UNH), an Associate Member. Julie Schoelzel and Luca Paris of the Greater Monadnock Collaborative.

II. Pledge of Allegiance

- a. Commissioner Piper leads the Executive Committee in the Pledge of Allegiance.

III. Greater Monadnock Collaborative Presentation

- a. Julie Schoelzel, Project Manager at the Greater Monadnock Collaborative, presents to the Committee. The presentation focuses on promoting the Monadnock region as a means to recruit and retain a modern workforce.

IV. Approval of past meeting minutes (December 15, 2023)

- a. Commissioner Piper presents the minutes from the December 15, 2023, meeting of the Committee. Superintendent Cunningham asks that "Superintendent

Cunningham” be changed to “Superintendent Eldridge” in the minutes. Superintendent Henry makes a **MOTION** to approve the minutes as amended. Superintendent Eldridge **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

V. Financial Update – Chuck Nickerson

- a. Treasurer Nickerson provides a financial update and explains that revenues are over budget and expenses are under budget for 2023. He also explains that there are no outstanding checks from 2023. Commissioner Chirichiello makes a **MOTION** to accept the financial report. Superintendent Henry **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VI. Executive Committee appointments

- a. Ms. Horgan explains that there are two vacancies in Carroll County.
- b. Ms. Horgan explains that since the last meeting of the Executive Committee, Coos County has submitted their appointments: Lousie Belanger to replace Lynn Beede

VII. 50th Anniversary Planning Committee

- a. At the December 15, 2023, meeting of the Executive Committee, Commissioner Piper was approved as a member of the 50th Anniversary Planning Committee. However, Administrator Julie Libby has agreed to take Commissioner Piper’s seat on the Committee. Register Stacey makes a **MOTION** to approve Administrator Libby’s membership to the 50th Anniversary Planning Committee. Commissioner Chirichiello **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VIII. Annual Conference

- a. Mr. Monahan presents the Rumford Management contract addendum as approved by the Officers. Superintendent Henry makes a **MOTION** to approve the addendum. Register Stacey **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

IX. Legislative Conference

- a. Ms. Horgan explains that sponsorships have come through and have paid for the event. Ms. Horgan explains that the agenda for the event is available online. Ms. Horgan explains that complimentary registration is available for legislators who ask.

X. County-State Finance Committee update – David Ross

- a. No report.

XI. NACo Leadership Academy

- a. Commissioner Piper congratulates Jessica Reindeau, Community Relations Coordinator at Merrimack County, for her graduation from the September 2023 NACo Leadership Academy.

XII. State Government updates

- a. Ms. Horgan explains that the Legislative Committee has met to recommend positions on bills for the Association. Register Stacey asks the Committee to review all 300+ tracked bills and to bring attention to any bill that may need

attention. Register Stacey recommends that the Executive Committee give permission to the Legislative Committee to alter positions as needed (in the event of an amendment, etc.).

- b. Register Stacey makes a **MOTION** to accept the position recommendations from the Legislative Committee and to give the legislative Committee permission to change the Association position on a bill in the event of an amendment or other change. Superintendent Henry **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XIII. Affiliate updates

- a. Corrections: No report.
- b. Commissioners Council: Commissioner Chirichiello explains that he will travel to the NACo Legislative Summit with Commissioner Pappas. Commissioner Chirichiello asks the Committee to provide him with any issues to be brought to the congressional delegation.
- c. County Attorneys: No report.
- d. Deeds: No report.
- e. Sheriffs: No report.
- f. Human Resources: Director Lewko explains that the Affiliate will meet after the Executive Committee each month. The Affiliate is focusing on recruitment.
- g. Administrators: Director Nickerson explains that, in recent meetings, the group discussed the application for grants regarding opioid abatement.
- h. Nursing Home: The Administrators met with DHHS to discuss the 802 Rules and will begin meeting in person starting in February.

XIV. Other business

- a. No other business.

XV. Next meeting

- a. The next meetings of the Executive Committee will be at Primex on:
 - i. Friday, Feb. 16, 2024
 - ii. Friday, March 15, 2024
 - iii. Friday, April 19, 2024
 - iv. Friday, May 17, 2024
 - v. Friday, June 21, 2024
 - vi. Friday, Sept. 20, 2024
 - vii. Friday, Oct. 18, 2024
 - viii. Friday, Nov. 15, 2024
 - ix. Friday, Dec. 20, 2024

XVI. Adjournment

- a. Superintendent Henry makes a **MOTION** to adjourn the meeting. Superintendent Cushman **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on January 19, 2024.

Minutes approved on February 16, 2024._____.