

3.8.2019 Officers Meeting Minutes

Attendance: Suzanne Collins, George Maglaras, Toni Pappas, Wendy Piper, Tom Tombarello, Chuck Weed of the NHAC Officers; Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group

- I. Call to Order: Tombarello calls the meeting to order finding a quorum fit to conduct business.
- II. Approve past meeting minutes
 - a. Collins makes a **MOTION** to approve the minutes from the February 1, 2019 meeting of the Officers. Pappas **SECONDS** the **MOTION**. **MOTION PASSES** unanimously.
 - b. Tombarello makes a **MOTION** to approve the minutes from the January 17, 2019 meeting of the Officers with an amendment to remove the word “depreciated.” The **MOTION** is **SECONDED** by Weed. **MOTION PASSES** unanimously.
- III. Budget/Finance Report with Suzanne Collins
 - a. Collins presents the budget as prepared by the Finance Committee.
 - b. There was discussion on how the budget would be affected by extending the Dupont Group engagement letter, what to do with the \$14,000 surplus, and reducing the dues.
 - c. After discussion and approval to reduce the \$94,000 set aside to \$80,000, the Officers would like to recommend the budget to the Commissioners Council for approval.
- IV. Opioid Update with George Maglaras
 - a. Maglaras explains that the counties must decide on how to divide potential settlement money between the state, arms within the state, and the costs associated with the damages of the epidemic.
 - b. A federal district judge may mandate that all similar cases against big Pharma consolidate and in this event, the counties could be removed by New Hampshire from receiving any settlements funds. Maglaras suggest the counties do not leave the current, independent position, or, agree in advance of a settlement with New Hampshire on the allocation of settlement funds.
 - c. There will be a decision in the future on whether to remain with the current law firm or move to a bigger name firm.
- V. Website Update with Danielle Duchesne
 - a. Duchesne presents the new, Wix-based website. Officers liked the new website.
- VI. Nonpublic
 - a. Weed makes a **MOTION** to move to nonpublic discussion. Pappas **SECONDS** the motion. The **MOTION PASSES** unanimously.

- b. Weed makes a **MOTION** to adjourn the nonpublic discussion. Piper **SECONDS** the **MOTION**. The **MOTION** passes unanimously.
 - c. Maglaras makes a **MOTION** to seal the nonpublic discussion. The **MOTION PASSES** with one dissention by Weed.
- VII. Association Work Plan with Jim Monahan
- a. Monahan presents the work plan and explains that we are on target for the budget approval.
 - b. Dupont Group would like to change NHAC's accounting process from accrual to cash.
 - c. Monahan provides update regarding the Corrections Academy files. The files are currently secured in Boscawen, but will likely be moved to Merrimack. Files will be separated in active and inactive officers and the Dupont Group will present the files storage solution to the Certification Board before anything is moved.
- VIII. Next Meeting
- a. The next meeting of the Officers will be April 5.
- IX. Adjournment
- a. Tombarello makes a **MOTION** to adjourn the meeting. Pappas **SECONDS** the **MOTION**. The **MOTION PASSES** unanimously.

Minutes prepared by: Danielle Duchesne

Minutes approved on: April 5, 2019