

5.7.2021 Officers Meeting Minutes

- I. **Call to Order**
 - a. Piper calls the meeting to order at 9:01 AM finding a quorum fit to conduct business.
 - b. Horgan explains that the meeting follows 91-A, emergency orders, and has been publicly noticed.
 - c. Horgan calls the roll of those present: Sue Collins, Chris Coates, Toni Pappas, Wendy Piper, Cathy Stacey, Chuck Weed of the NHAC Officers; Danielle Duchesne and Kate Horgan of the Dupont Group.

- II. **Approval of past meeting minutes (4.7.2021)**
 - a. Piper presents the minutes from the April 7, 2021, of the Officers. Collins makes a **MOTION** to approve the minutes. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

- III. **Financial Update**
 - a. Collins presents the financials from the last month. Collins notes that all counties have paid dues except for one and a half. Budget changes have been made per April 16 meeting of the Executive Committee. No unexpected revenues or expenses. Stacey makes a **MOTION** to approve the financial report. Pappas **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

- IV. **NHPR article, “As COVID Alarm Bells Went Off At Valley Street Jail, County Officials Gave It High Marks”**
 - a. Piper presents the article from NHPR for discussion. Collins suggests a standard format form to provide the AG. Chuck asks for flexibility and that each county create their own standard form. Piper notes that Grafton will adopt Coos County’s form, and notes that their current report does not capture the thoroughness of the Commissioners’ inspections. Stacey explains that the Commissioners’ reviews of the jails is not a certification – the county jails receive many other formal certifications. Horgan confirms Stacey’s statement.
 - b. For the record, Coates has joined the meeting.

- V. **Other business**
 - a. No other business.

- VI. **Next meeting**
 - a. The next meeting will be June 4, 2021, at 9:00 AM.

- VII. **Adjournment**
 - a. Pappas makes a **MOTION** to adjourn the meeting. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on May 7, 2021.

Minutes approved on June 4, 2021.