

11.2.21 Executive Committee Meeting Minutes

- I. **Call to order**
 - a. Piper calls the meeting to order at 11.3 finding a quorum fit to conduct business.
 - b. Horgan calls the roll: Dee Brown, Chris Coates, Joe Costanzo, Ross Cunningham, Andrew Dorsett, Sean Eldridge, Robert Englund, Derek Ferland, Jason Henry, Chris Heroux, Kathryn Kindopp (via Coates proxy), Alison Kivikoski, Sara Lewko, Terry McCarthy, Chad Monier (via Pappas proxy), Ben Nelson, Chuck Nickerson, Toni Pappas, Wendy Piper, Matthew Plache, David Ross (via Pappas proxy), Cathy Stacey, Tom Tombarello, Stuart Trachy, Sheryl Trombly (via Coates proxy), Chuck Weed (via Coates proxy) of the Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.
- II. **Pledge of Allegiance**
 - a. Henry leads the Committee in the Pledge of Allegiance.
- III. **Approval of past meeting minutes (10.1.2021)**
 - a. Dorsett presents the minutes from the October 1, 2021, meeting of the Committee. Tombarello makes a **MOTION** to approve the minutes. Henry **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.
- IV. **Financial update**
 - a. Horgan explains that financials will be made available after the Conference.
- V. **Executive Committee appointments**
 - a. None.
- VI. **Nominations for the NHAC Finance Committee**
 - a. The current slate of Finance Committee members, Chris Coates, Sarah Lewko, Toni Pappas, and George Maglaras, was elected in December 2019 and have their terms expire in December 2021.
 - b. Per the bylaws, "Section VIII.2.a. Nominations for members to serve on standing Committees shall be requested from the Executive Committee by the President; Section VIII.2.b. Confirmation The Executive Committee shall confirm members to serve on standing Committees, other Committees of the Corporation, and Affiliates."
 - c. Henry makes a **MOTION** to approve the slate of Chris Coates, Sarah Lewko, Toni Pappas, and George Maglaras to the Finance Committee with terms expiring in December 2023. Stacey **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.
- VII. **Live Healthy Rx MOU**

- a. Horgan presents the Live Healthy Rx MOU and explains changes to the new agreement: increased the number of pharmacies and is not limited to CVS location; increased claim remittance per claim. Henry makes a MOTION to approve the contract. Dorsett **SECONDS** the **MOTION**. Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

VIII. NACo State Executives Meeting RFP

- a. Horgan explains that the 2024 meeting of the NACo State Executives has been awarded to NH to host. The meeting will take place at the Wentworth by the Sea.

IX. Elections

- a. Horgan explains that Association leadership elections are not until next year. Per the [Association bylaws](#): "Section VI.4. Election: Officers shall be elected at the last meeting of even-numbered years, per the nominations process as defined in Section VI.4. Officers shall be elected by a majority vote of the Executive Committee. Every Officer must be from a member county in good standing for the term of their respective office in the Corporation."
- b. Per the 2019 update of the bylaws, the Vice President is responsible for tracking the nominations for Officer seats. However, there has been some interest to establish a Nominating Committee. The Nominating Committee will report to the Vice President of the Association.
- c. Per bylaws section VIII.8. Other Committees: The President may also request any special committee for any purpose consistent with the Corporation's bylaws by calling on the Executive Committee for nominations for Committee membership. When a Committee is established, the following shall be developed: purpose, number of members, qualifications, and term of membership.
- d. Maglaras makes a **MOTION** to establish a Nominating Committee for the purpose of identifying candidates for Officer positions for 2022 elections and to report those candidates to the vice President with a total of 3 members, Toni Pappas, Stuart Trachy, and Hunter Taylor, who are qualified to serve on this Committee by virtue of their membership to the Executive Committee to serve through the conclusion of the 2022 elections. Henry **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

X. Strategic Planning Committee update – Derek Ferland

- a. Ferland offers packets to hand out to Strategic Planning Committee members to prepare for the Dec. 3 meeting, with potential to meet earlier. Explains Andrew Dorsett has offered to replace Chris Coates as Chair. This will be approved at the next meeting of the Strategic Planning Committee.

XI. County-State Finance Committee update – Jim Monahan

- a. Monahan explains meeting from last week with the discussion focusing on workforce. Discussion on getting people to work using ARPA money for LNA training for in-house training. Monahan also explains that a change in FMAP/CFI may allow for increased available funds.

XII. NHAC Academy Coordinator

- a. Henry explains that the Corrections board is still looking for an academy coordinator, with Lt. Warden helping to run the Academy in the meantime. Henry explains purchase of chairs, printer, coffee pot, laptop, and internet booster to improve the quality of the Academy.

XIII. State Government updates

- a. Horgan explains the State, Local, and Territorial Fiscal Recovery, Infrastructure and Disaster Relief Flexibility Act. Asks if the NHAC would like the staff to reach out to the Congressional Delegations to ask for support of the bill.
 - i. Allow counties to allocate up to \$10 million in ARPA Recovery Funds for the provision of government services.
 - ii. Allow counties to allocate \$10 million (or 30 percent) for infrastructure-related activities authorized under existing federal surface transportation laws or a Community Development Block Grant project
 - iii. Allow ARPA Recovery Funds to provide emergency relief from natural disasters and their negative economic impacts, including temporary emergency housing, food assistance, financial assistance for lost wages, or other immediate needs
 - iv. Clarify an “eligible revenue share county” is the same as Payment-in-Lieu-of-Taxes (PILT) counties and redirects 1 percent (or \$15 million) from the original \$1.5B for public lands “revenue share” counties to U.S. territories.

XIV. 2021 Awards Program

- a. Duchesne explains that the following county events have occurred or are planned:
 - i. Grafton: Belknap County: unknown
 - ii. Coos County: unknown
 - iii. Carroll County: unknown
 - iv. Cheshire: unknown
 - v. Grafton County: Oct. 21
 - vi. Rockingham County: Thursday, December 2 at 4:30 PM at the Exeter Inn
 - vii. Strafford County: Thursday, Nov. 18
 - viii. Sullivan County: none

XV. 2022 Conference Discussion

- a. Coates explains that the 2022 Annual Conference is to be hosted by Cheshire County. However, Coates proposes to have a host-less Conference and to hold

the Conference at the Mount Washington Hotel. Henry makes a **MOTION** have a host-less Conference with a representative from each county work on the conference. Lewko **SECONDS** the **MOTION**. Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

XVI. Affiliate updates

- a. Corrections: Henry provides the update and explains the Affiliate is watching a bill regarding how superintendents are appointed.
- b. Commissioners Council: Pappas provides the update and explains that the Commissioners Council will meet tomorrow.
- c. County Attorneys: no update.
- d. Deeds: Tilton explains recent Deeds meeting discussions on electronic signature, standardizations across the state.
- e. Sheriffs: no update.
- f. Human Resources: Kivikoski provides the update and explains the Affiliate is watching for legislative items and that the HR directors hope to meet during the Conference.
- g. Nursing homes: Brown provides the update and explains that the most recent bi-weekly virtual meeting focused on rule interpretation regarding COVID-19 matters.
- h. Administrators: no update.

XVII. Future meeting dates

- a. Horgan explains that Primex has limited availability for the regular first Friday meetings. The following dates are available:
 - i. Friday, Nov. 19, 2021
 - ii. Friday, Dec. 3, 2021
 - iii. Friday, Jan. 21, 2022
 - iv. Friday, Feb. 18, 2022
 - v. Friday, March 18, 2022
 - vi. Friday, April 15, 2022
 - vii. Friday, May 6, 2022
 - viii. Friday, June 10, 2022

XVIII. Other business

- a. None.

XIX. Next meeting

- a. The next meeting will be December 3.

XX. Adjournment

- a. Henry makes a **MOTION** to adjourn the meeting. Dorsett **SECONDS** the **MOTION**. Invokes unanimous consent. The **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on November 2, 2021.

Minutes approved on December 3, 2021.