

President
Wendy Piper
Grafton County Commissioner

Vice President
Cathy Stacey
Rockingham County Register of Deeds

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Chris Coates
Cheshire County Administrator



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Immediate Past President
Chuck Weed
Cheshire County Commissioner

At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Ross Cunningham
Merrimack County Administrator

3.15.2024 Officers Meeting Minutes Primex

- I. Call to order
 - a. Commissioner Piper calls the meeting to order at 9:08 AM finding a quorum fit to conduct business.
 - b. Ms. Horgan takes the roll: Administrator Chris Coates (virtual), Administrator Ross Cunningham, Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Wendy Piper, of the NH Association of Counties Officers. Danielle Duchesne, Kate Horgan, and Jim Monahan of Rumford Management/Dupont Group.
- II. Approval of past meeting minutes
 - a. Commissioner Piper presents the minutes from the January 19, 2024, meeting of the Officers. Director Nickerson makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- III. Financial Update
 - a. Treasurer Nickerson provides a financial update and explains final expenses are coming in for the Legislative Conference, however the expenses are under budget. Revenue is currently double expenses. Director Nickerson explains that the accounting expense line is a little high due to the W9 forms that the Association has needed to produce. Administrator Cunningham makes a **MOTION** to approve the financial report. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.
- IV. NACo Leadership Academy agreement
 - a. Ms. Horgan presents the NACo Leadership Academy agreement contract and explains that the contract is just a renewal with no changes. Administrator Cunningham makes a **MOTION** to recommend the agreement for approval to the Executive Committee. Director Nickerson **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

- V. Other business
 - a. Commissioner Piper explains that she made an error that an extra room night was booked but not used. The Commissioner explains that she did not submit mileage in light of the extra cost and a check for \$120 to make up the difference. The Officers do not accept the check.

- VI. Next meeting
 - a. Next meeting will be on April 19 at 9:30 AM at Primex. Other meetings are scheduled for:
 - i. Friday, April 19, 2024
 - ii. Friday, May 17, 2024
 - iii. Friday, June 21, 2024
 - iv. Friday, Sept. 20, 2024
 - v. Friday, Oct. 18, 2024
 - vi. Friday, Nov. 15, 2024
 - vii. Friday, Dec. 20, 2024

- VII. Adjournment
 - a. Director Nickerson makes a **MOTION** to adjourn the meeting. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Danielle Duchesne prepared minutes on March 15, 2024.

Minutes approved on April 19, 2024.