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Rockingham County Register of Deeds

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Hillsborough County Commissioner

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Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Jason Henry
Rockingham County Superintendent



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Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Executive Committee Meeting Minutes
November 11, 2025 at 8:30 AM
Omni Mt. Washington

I. Call to order

- a. Register Stacey calls the meeting to order at 8:42 A finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Heather Moquin (via Administrator Cunningham proxy), Administrator Craig Labore (via Administrator Libby proxy), Superintendent Michelle Wetherbee, Superintendent Brian King, Administrator Chris Coates, Administrator Kathryn Kindopp , Director Sheryl Trombly, Superintendent Nick Phillips, Superintendent Ben Champagne, Treasurer Suzanne Collins, Administrator Mark Brady, Administrator Julie Libby, Commissioner Wendy Piper, Commissioner Martha McLeod, Commissioner Toni Pappas, Attorney Carolyn Kirby, Administrator David Ross, Superintendent Joseph Costanzo, Administrator Ross Cunningham, Director Wendy Heath, Commissioner Stuart Trachy, Superintendent Garrett Jewell, Superintendent Jason Henry, Director Alison Kivikoski, Director Chuck Nickerson, Register Cathy Stacey, Administrator Ray Bower, Commissioner George Maglaras, Commissioner Leslie Feliciano, Superintendent Chris Brackett, Commissioner Sean Leavitt, Director Mary Bourque, County Manager Derek Ferland, Administrator Matt Lagos, Director Hilary Snide of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management.

II. Pledge of Allegiance

- a. Register Stacey leads the Executive Committee in the Pledge of Allegiance.

III. Approval of past meeting minutes (October 27, 2025)

- a. Register Stacey presents the minutes from the October 3, 2025, meeting of the Committee. Superintendent Henry makes a **MOTION** to approve the minutes. Administrator Ross. **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.

IV. Financial Update – Director Chuck Nickerson

- a. Director Nickerson presents the financial report. Director Nickerson explains that revenues are about \$65,000 over budget while expenses are about \$40,000 over. Commissioner Pappas makes a **MOTION** to accept the financial report. Administrator Cunningham **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.

- V. Executive Committee appointments**
- a. Ms. Horgan reports that Carroll County has one vacancy.
 - b. Commissioner Maglaras explains the new Commissioners, Commissioner Leslie Feliciano and Commissioner Sean Leavitt are appointed to fill the two vacant Strafford County seats on the Executive Committee.
- VI. 2026 Legislative Conference**
- a. Ms. Duchesne provides an overview of the contract for the February 24, 2026 Legislative Conference. The Officers approved the contract with an option for a new date (February 27) to avoid overlapping with the National Association of Counties' Legislative Conference. Director Nickerson makes a **MOTION** to approve the contract. Superintendent Henry **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.
- VII. Public Surplus MOU**
- a. Ms. Horgan presents the contract as recommended by the Officers. Director Nickerson makes a **MOTION** to approve the contract. Commissioner Pappas **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.
- VIII. County-State Finance Committee update – Administrator David Ross**
- a. Administrator Ross explains that the Committee recently met and focused on utilization and the trend in decreased home and community-based care. The Committee is working on managed care options for long-term services and supports. Administrator Ross also explains that there is more information to come regarding a dual-eligible special needs program.
- IX. ProShare Market Basket Index – Administrator David Ross**
- a. During the October meeting, Administrator Ross explained that there is a ProShare calculation change in the works. Administrator Ross recommended the inflationary Market Basket index be removed from the calculation and instead be based on the prior year's costs. Since the October meeting of the Executive Committee, the Nursing Home Affiliate has discussed the issue and will make a recommendation.
- X. Rural Health Transformation Fund**
- a. Ms. Monahan explains that \$50 billion is included in the One Big Beautiful Bill for transformations in rural health. On November 3, the State applied to CMS for \$1 billion and should have a decision from the federal government by December 31. The Association submitted some rural health transformation programs in addition to the applications from individual counties. It is unknown if these proposed projects were included in the State's proposal.
- XI. State Government updates**
- a. Mr. Monahan explains that the One Big Beautiful Bill has made changes to Medicare/Medicaid. To prepare for these changes, there is an effort to make a preparation program. Ms. Horgan explains that 1,400 bill titles have been filed. Bill language has just started to be released, beginning on November 7. Ms. Horgan invites people to reach out to her to get onto the Legislative Committee if they are interested. Ms. Horgan explains that, due to construction projects, the House hearings will be held at 1 Granite Place. Register Stacey highlight HB 314 on using taxpayer dollars for lobbying. She explains that the Association will be opposed to this as county officials need the assistance provided by lobbyists.
- XII. Affiliate updates**

- a. Corrections: Superintendent Henry explains that the Superintendents Affiliate and the Certification Board met yesterday. Certification board bylaws changes are in the works so the Committee should expect to see these changes soon.
- b. Commissioners Council: Commissioner Maglaras explains that the Commissioners Council will meet today to set the dues and assessments for 2026.
- c. County Attorneys: No report.
- d. Deeds: Register Monahan explains that the Affiliate met yesterday with one of the main topics of discussion being the number of applications the offices use.
- e. Sheriffs: No report.
- f. Human Resources: Director Kivikoski explains that the Affiliate met yesterday and expect to have a new President soon.
- g. Administrators: No report.
- h. Nursing Home Administrators: Administrator David Ross reports that the Affiliate met yesterday, highlighting that the Affiliate honored Director Shelly Richardson as the County Nursing Home Administrator of the year.

XIII. Other business

- a. Register Stacey reminds the Committee that during the Awards Ceremony, whole counties will be called to the stage.
- b. Ms. Horgan explains that Committee members who have not picked up their vest should do so at the Conference registration desk.
- c. Ms. Duchesne explains that a group of newly elected officials from Oregon is wrapping up their training this fall and are looking to jump into the NACo Leadership Academy starting January 5. They thought it would be beneficial to attend with other elected officials across the country. If you are interested in joining this cohort, please reach out to Ms. Duchesne.
- d. Register Stacey explains that the Governor has issued a proclamation to recognize the New Hampshire Association of Counties for 50 years of service. The proclamation can be found on the Association website: nhcounties.org/resources.

XIV. Next meeting

- a. The next meetings of the Executive Committee will be at Primex on:
 - i. December 5, 2025
 - ii. Friday, January 9, 2026
 - iii. Friday, February 6, 2026
 - iv. Friday, March 6, 2026
 - v. Friday, April 3, 2026
 - vi. Friday, May 1, 2026
 - vii. Friday, June 12, 2026
 - viii. Friday, September 11, 2026
 - ix. Friday, October 2, 2026
 - x. Friday, December 4, 2026

XV. Adjournment

- a. Superintendent Henry makes a **MOTION** to adjourn the meeting. Commissioner Maglaras **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.

Minutes prepared by Danielle Duchesne on November 11, 2025.

Minutes approved on December 5, 2025.