

President
Cathy Stacey
Rockingham County Register of Deeds

Vice President
Toni Pappas
Hillsborough County Commissioner

Treasurer
Chuck Nickerson
Rockingham County Finance Director

Bylaws Chair
Jason Henry
Rockingham County Superintendent



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Immediate Past President
Wendy Piper
Grafton County Commissioner

At-Large
Chris Coates
Cheshire County Administrator

At-Large
Ross Cunningham
Merrimack County Administrator

Officers Meeting Minutes
November 10, 2025 at 8:30 AM
Omni Mt. Washington

I. Call to order

- a. Register Stacey calls the meeting to order at 8:06 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Register Cathy Stacey, Commissioner Toni Pappas, Director Chuck Nickerson, Superintendent Jason Henry, Administrator Chris Coates, Administrator Ross Cunningham of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group/Rumford Management.

II. Approval of past meeting minutes (October 27, 2025)

- a. Register Stacey presents the minutes from the October 27, 2025, meeting of the Officers. Administrator Coates makes a **MOTION** to approve the minutes. Superintendent Henry **SECONDS** the **MOTION**. Register Stacey calls for a voice vote. The **MOTION PASSES** by a unanimous voice vote.

III. Financial Update – Chuck Nickerson

- a. Director Nickerson presents the financial report. Director Nickerson explains that revenues are about \$65,000 over budget while expenses are about \$40,000 over. Commissioner Pappas makes a **MOTION** to accept the financial report. Administrator Cunningham **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.

IV. 2026 Legislative Conference

- a. Ms. Horgan provides an overview of the contract for the February 24, 2026 Legislative Conference. Administrator Cunningham makes a **MOTION** to recommend the contract to the Executive Committee for approval as-is or with the date of Friday, February 27, 2026. Superintendent Henry **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**. The **MOTION PASSES** by a unanimous voice vote.

V. Public Surplus MOU

- a. Ms. Horgan presents the no-cost Public Surplus MOU and explains that, should a county engage with their services, the Association would receive a return. Superintendent Henry makes a **MOTION** to recommend the contract to the Executive Committee for approval. Director Nickerson **SECONDS** the **MOTION**. The **MOTION PASSES** by a unanimous voice vote.

VI. Other business

- a. Ms. Duchesne provides a reminder that, during the Awards ceremony, whole counties will be called to the stage. Officers will be called to the stage for the public service awards near the ceremony's end.
- b. Ms. Horgan provides a reminder to pick up your Executive Committee vest at the registration desk.

VII. Next meeting

- a. The next meetings of the Officers will be at Primex on:
 - i. December 5, 2025
 - ii. Friday, January 9, 2026
 - iii. Friday, February 6, 2026
 - iv. Friday, March 6, 2026
 - v. Friday, April 3, 2026
 - vi. Friday, May 1, 2026
 - vii. Friday, June 12, 2026
 - viii. Friday, September 11, 2026
 - ix. Friday, October 2, 2026
 - x. Friday, December 4, 2026

VIII. Adjournment

- a. Superintendent Henry makes a **MOTION** to adjourn the meeting. Administrator Cunningham **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on November 10, 2025.

Minutes approved on December 5, 2025.