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Grafton County Commissioner

Vice President
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Rockingham County Commissioner

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Coos County Treasurer

Bylaws Chair
Chris Coates
Cheshire County Administrator



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At-Large
Toni Pappas
Hillsborough County Commissioner

At-Large
Cathy Stacey
Rockingham Register of Deeds

11.4.22 Executive Committee Meeting Minutes

I. Call to order

- a. Commissioner Piper calls the meeting to order at 10:00 AM finding a quorum fit to conduct business.
- b. Horgan calls the roll: Ms. Mary Bourque, Sheriff Mark Brave (via Commissioner Maglaras proxy), Administrator Chris Coates (attending virtually), Treasurer Suzanne Collins, Administrator Ross Cunningham (via Commissioner Trachy proxy), Superintendent Travis Cushman, Superintendent Sean Eldridge, Administrator Derek Ferland (via Ms. Bourque proxy), Commissioner George Hebert (via Ms. Bourque proxy), Superintendent Jason Henry, Administrator Kathryn Kindopp (via Administrator Coates proxy), Director Alison Kivikoski (via Superintendent Henry proxy), Director Sara Lewko, Commissioner George Maglaras, Administrator Laura Mills (via Treasurer Collins proxy), Administrator Chad Monier (via Attorney Kirby proxy), Administrator Heather Moquin (via Commissioner Trachy proxy), Commissioner Ben Nelson (via Ms. Bourque proxy), Director Chuck Nickerson, Commissioner Toni Pappas, Commissioner Wendy Piper, Commissioner Deanna Rollo (via Commissioner Maglaras proxy), Administrator David Ross, Commissioner Bob Rowe, Ms. Hilary Snide, Registrar Cathy Stacey (via Superintendent Henry proxy), Commissioner Tom Tombarello (via Superintendent Henry proxy), Commissioner Stuart Trachy, Attorney Tom Velardi (via Commissioner Maglaras proxy), Commissioner Robert Watson (via Commissioner Maglaras proxy) of the NHAC Executive Committee. Danielle Duchesne, Kate Horgan, and Jim Monahan of the Dupont Group.

II. Pledge of Allegiance

- a. Superintendent Cushman leads the Executive Committee in the Pledge of Allegiance.

III. NACo Leadership Academy Mini Lesson

- a. Tim Rahschulte presents a mini lesson from the NACo Leadership Academy curriculum on the topic of communication. Slides will be made available after the meeting.

IV. Approval of past meeting minutes (October 4, 2022)

- a. Commissioner Piper presents the minutes from the October 4, 2022, meeting of the Committee. Superintendent Henry makes a **MOTION** to approve the minutes. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent. Seeing no objection, the **MOTION PASSES**.

V. Financial update – Sue Collins

- a. Treasurer Collins provides a financial update and explains that there is an error on the financial report – it should indicate revenues to October 30, 2022. Superintendent Henry makes a **MOTION** to accept the financial report. Commissioner Trachy **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VI. Executive Committee appointments

- a. Commissioner Piper explains that both Carroll County and Grafton County have one vacant seat.

VII. NHAC Corrections Certification Board Appointments

- a. On October 17, Sullivan County nominated Interim Superintendent David Berry to the Corrections Certification Board.
- b. According to Chapter 200, Section 200-B:1 (c) of the Code of Administrative Rules and Certification Standards for the County Corrections Officers, until the Executive Committee confirms the appointment, Interim Superintendent David Berry will not have voting rights.
- c. Superintendent Henry makes a **MOTION** to approve the nomination of Interim Superintendent David Berry to the Certification Board. Treasurer Collins **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

VIII. Call for Officer Nominations

- a. Commissioner Piper explains that, according to the NHAC Bylaws, Section VI.3, the nominations process shall be led by the Vice President. Nominations may be made by any member of the Executive Committee in good standing. The call for nominations will be made to the Executive Committee by the scheduled November Executive Committee meeting in even numbered years, including information regarding the roles and responsibilities of each Officer position. Nominations shall be accepted from the floor during the last meeting of the calendar year.
- b. Commissioner Piper relays a message from Commissioner Tombarello that he has received interest in the positions of NHAC Treasurer, President, Vice President, and At-Large. Commissioner Tombarello asks that anyone interested in running for election or re-election reach out to him to ensure inclusion at the December Executive Committee Meeting.

IX. NACo Professional Development Academy Contract

- a. Commissioner Piper presents the contract from the National Association of Counties (NACo) and explains that there is a price increase for the Professional Development Academy (PDA) to \$2,995 for the NACo High Performance

Leadership Academy and the NACo Cybersecurity Leadership Academy. NACo & PDA will maintain a \$1,000 scholarship for every person enrolled in the Academy so no county will pay more than \$1,995 through 2023. With the price adjustment, we will need to refresh our partnership agreement addendum to reflect the price change. Commissioner Piper explains that the Officers recommend the contract to the Executive Committee for approval.

- b. Superintendent Henry makes a **MOTION** to approve the contract. Commissioner Pappas **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

X. Strategic Planning Committee

- a. Commissioner Piper presents the slate of nominees submitted in advance of the meeting: Administrator Deb Shackett for Belknap County, Administrator Julie Libby, Administrator Derek Ferland for Sullivan County.
- b. No vote is held to approve members for the Committee.

XI. County-State Finance Committee update – David Ross

- a. Administrator Ross noted that the October meeting had to be rescheduled, will be coming up in 2 weeks. The Committee will be focusing on bed count and county cap issues.

XII. National Council of County Association Executives Update

- a. Ms. Horgan explains that many connections were made with vendors at the National Council of County Association Executives meeting.
- b. Ms. Horgan explains that NACo is looking to develop a National Center for Public Lands as adopted at the NACo Annual Conference 2022. The Center will create a narrative around public land counties and the national interest in demonstrating how public lands are interconnected with the country's needs. To fund this Center, NACo is asking for a voluntary contribution to the Center from each county association nationwide. The national fundraising goal is \$15 million to fund the center.
- c. Ms. Horgan explains that, as directed by the Officers in 2021, the Association placed a bid to host the NCCAE Annual Conference. NH won the bid for 2024 and the dates have been tentatively set for October 20 – 24, 2025, as another state will host in 2024.

XIII. New Member Orientation

- a. Piper explains the luncheon will be held at the Holiday Inn Concord on November 30th from 12:00 PM – 2:00 PM. The House Clerk's Office is handling invitations and the event attendance list. Ms. Horgan asks that if there are specific members an Executive Committee member would like to invite, to please let her know. Ms. Horgan also explains that an email will go out to the Affiliate Presidents inviting a member of their affiliate to present for about three minutes on the role of their Affiliate in county government.

XIV. State Government updates

- a. Mr. Monahan explains that Tuesday, November 8th, is election day. Regarding the upcoming session, Monahan explains that states were able to increase their eligible population for Medicaid. When the legislature authorized this Medicaid

expansion program, it ruled that it would sunset in December 2023 so a re-authorization will be needed for the program to continue. Mr. Monahan explains that new conditions are likely along with the re-authorization.

- b. Mr. Monahan explains that there will be efforts to address high energy prices, such as net metering, and support programs for those struggling to pay for energy.
- c. Mr. Monahan explains that debate on vaccine policy will also continue. It is suspected that bills from the last legislative session will return.
- d. Mr. Monahan explains the restructuring of long-term care in terms of bed count.
- e. Mr. Monahan explains that there is a proposal to completely freeze the county cap.
- f. Ms. Horgan explains that the first 212 bills have come out, of which 67 are being tracked for the Association. Representative Abrami will put in 2 bills for the counties: a bill that would raise the competitive bidding limit from \$5,000 to \$10,000, and a bill that updates the processes around certain counties' budget availability. Ms. Horgan explains that Representative Pearson is putting in a bill that allows licensed nursing assistants that go through extra training to be reimbursed for those training costs. Ms. Horgan explains that Representative Aron has about 8 bills for the counties on a range of matters.
- g. Ms. Horgan explains that the next filing period will close on November 19, and the legislative committees will meet after that filing period.
- h. Commissioner Rowe asks if a bill is necessary to move inmates out of county jails if they stay for more than one year. Henry explains that pre-trial inmates, since they are innocent, would need a court fix. Superintendent Henry explains that the Superintendents Affiliate can take up this topic.

XV. Affiliate updates

- a. Corrections: Superintendent Eldridge explains that the 118th Academy has concluded. The Affiliate has recently discussed employee retention issues. Superintendent Eldridge provides the tentative dates for 2023 Correction Academies: March 27 – April 18; August 14 – September 15; and September 25 – October 27. Superintendent Henry explains that there is a push for all counties to participate and execute improvements following SAMHSA's Sequential Intercept Model (SIMS).
- b. Commissioners Council: Commissioner Maglaras explains that the Commissioners will meet to determine the dues rate later today in their scheduled meeting.
- c. County Attorneys: No update.
- d. Deeds: Superintendent Henry (as proxy for Register of Deeds Stacey) reports that revenues are decreasing as home sales decrease. Ms. Horgan explains that the Affiliate will meet in two weeks to elect officers.
- e. Sheriffs: No update.
- f. Human Resources: Director Lewko explains that the Affiliate will begin in-person meetings soon.
- g. Nursing Homes: Administrator Ross explains that the Affiliate continues to meet every two weeks. Administrator Ross explains that all facilities are experiencing periodic outbreaks of COVID-19 and that workforce challenges continue.
- h. Administrators: Coates explains that the county administrators continue to meet to share best practices, including a recent discussion on grant writing.

XVI. Other business

- a. Administrator Coates asks about the status of the \$3.9 million in GOFERR funds – Ms. Horgan explains that she has not heard back on utilization rules.
- b. Commissioner Trachy asks who the new member orientation best serves. Commissioner Piper explains that the new member orientation focuses on freshmen legislators. Ms. Horgan explains that the slide show presentation can be made available to the Association membership. The Committee discusses the possibility of the Association providing a new commissioner orientation. Director Lewko will send the Dupont Group staff a binder of county-relevant RSAs.

XVII. Next meeting

- a. The next meeting will be on December 2 at the Old Merrimack County Courthouse.

XVIII. Adjournment

- a. Superintendent Henry makes a **MOTION** to adjourn the meeting. Administrator Nickerson **SECONDS** the **MOTION**. Commissioner Piper invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

Minutes prepared by Danielle Duchesne on November 4, 2022.

Minutes approved on December 2, 2022.