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Toni Pappas  
Hillsborough County Commissioner

**At-Large**  
Ross Cunningham  
Merrimack County Administrator

## 5.17.2024 Executive Committee Meeting Minutes

### I. Call to order

- a. Register Stacey calls the meeting to order at 10:02 AM finding a quorum fit to conduct business.
- b. Ms. Horgan calls the roll: Administrator Matt Lagos(via Administrator Ferland proxy), Commissioner Ben Nelson (via Administrator Ferland proxy), Administrator Ray Bower (via Commissioner Maglaras proxy), Commissioner Deanna Rollo (via Commissioner Maglaras proxy), Commissioner Robert Watson (via Commissioner Maglaras proxy), Commissioner Robert Englund (via Davis Bernstein proxy), Administrator Kathryn Kindopp (via Davis Bernstein proxy), Treasurer Chuck Weed (via Davis Bernstein proxy), Administrator Chris Coates (via Davis Bernstein proxy, virtual), Superintendent Jason Henry (via Director Nickerson proxy), Director Mary Bourque (via Director Snide proxy), Superintendent Sean Eldridge (via Major Patrick Bachelder proxy), Director Sheryl Trombly (virtual), Commissioner Omer Ahern, Jr. (virtual), Carrie Conway (virtual), Director Linda Matchett, Administrator Julie Libby, Commissioner Toni Pappas, Administrator Ross Cunningham, Director Sara Lewko, Commissioner Stuart Trachy, Superintendent Travis Cushman, Director Alison Kivikoski, Director Chuck Nickerson, Register Cathy Stacey, Commissioner Brian Chirichiello, Commissioner George Maglaras, Administrator Derek Ferland , Director Hilary Snide of the NHAC Executive Committee; Director Kim May of the HR Affiliate; Danielle Duchesne and Kate Horgan of the Dupont Group; Superintendent Doug Iosue (virtual) and Superintendent Timothy Lethbridge (virtual) of the Superintendents Affiliate. Paul Chiarantona of the UNH Cooperative Extension, Associate member.

### II. Pledge of Allegiance

- a. Register Stacey leads the Executive Committee in the Pledge of Allegiance.

### III. Approval of past meeting minutes (April 19, 2024)

- a. Register Stacey presents the minutes from the April 19 meeting of the Committee. Director Nickerson makes a **MOTION** to approve the minutes. Director Kivikoski **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**IV. Financial Update – Chuck Nickerson**

- a. Treasurer Nickerson provides a financial update and explains that a third deposit has been paid to the hotel, so the conference food and facilities expense lines are higher than usual at this time of the year. Director Nickerson also explains that there was good attendance at the latest Corrections Academy, leading to revenues that exceed the budget. Administrator Cunningham makes a **MOTION** to accept the financial report. Superintendent Cushman **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**V. Executive Committee appointments**

- a. Carroll County has one vacancy.
- b. Strafford County Commissioners have appointed Carrie Conway, Strafford County Criminal Justice Programming Coordinator

**VI. Insurance Renewal**

- a. Ms. Horgan presents the insurance renewal quote. The Committee agrees to. Move forward

**VII. Annual Conference**

- a. Ms. Duchesne reminds the Committee that registration is open (early birded ends Friday, Sept. 20), awards nominations are open (closes Friday, June 28. As of 5.7, only three nominations), and that the hotel room block is open.
- b. Ms. Duchesne explains that only nineteen hotel rooms are left for Sunday and that half of the rooms are already booked for Monday and Tuesday nights.
- c. Ms. Duchesne presents the AV contract as recommended by the Officers. Administrator Cunningham makes a **MOTION** to approve the contract. Director Nickerson **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent, and hearing no objection, the **MOTION PASSES**.

**VIII. County-State Finance Committee update – David Ross**

- a. Ms. Horgan explains that the Committee has scheduled their next meeting for June 27<sup>th</sup> at 10:00 AM.

**IX. State Government updates**

- a. Ms. Horgan explains that there is no Senate hearing schedule due to late legislative work last night. In Committee last week, SB 553 gained an amendment that invokes a 5.5-year sunset clause. NH Municipal Association has asked that the Association ask for a veto of HB 1069. The Association agrees to ask for a veto of HB 1069. Last week HB 1225 went through on the consent calendar, HB 1098 did gain an unproblematic amendment, HB 1345 passed, HB 1283 went to interim study, HB 318 did pass with the Association-supported amendment, though there are a few grammatical edits to be made.

**X. Affiliate updates**

- a. Corrections: No update.
- b. Commissioners Council: The Council will meet following this meeting of the Executive Committee.
- c. County Attorneys: No report.
- d. Deeds: No report.

- e. Sheriffs: No report.
- f. Human Resources: Ms. Kim May explains that the Affiliate will meet today and will discuss what speaker they will have at the Annual Conference.
- g. Administrators: Ms. Horgan asks that folks send her questions for DHHS ahead of their meeting on the Opioid Trust Fund
- h. Nursing Homes: No report.

**XI. Other business**

- a. Ms. Horgan asks those attending the NACo Annual Conference to alert her, so that a group dinner can be planned.

**XII. Next meeting**

- a. The next meetings of the Executive Committee will be at Primex on:
  - i. Friday, June 21, 2024
  - ii. Friday, Sept. 6, 2024
  - iii. Friday, Oct. 18, 2024
  - iv. Friday, Nov. 15, 2024
  - v. Friday, Dec. 20, 2024

**XIII. Adjournment**

- a. Administrator Cunningham makes a **MOTION** to adjourn the meeting. Director **SECONDS** the **MOTION**. Register Stacey invokes unanimous consent and hearing no objection, the **MOTION PASSES**.

*Minutes prepared by Danielle Duchesne on May 17, 2024.*

*Minutes approved on June 21, 2024.*